

 <p>FREE PARKING</p>	 <p>JPL</p>	 <p>CHAMBER OF COMMERCE</p>	 <p>TOWN CENTER</p>	 <p>LCUSD</p>	 <p>LANIERMAN HOUSE</p>	 <p>GO TO CVS STATION</p>
 <p>FIRE STATION 19</p>	<div data-bbox="567 479 871 787" data-label="Image">  <p>LA CAÑADA FLINTRIDGE</p> </div> <div data-bbox="493 462 1606 1291" data-label="Section-Header"> <h1>FISCAL YEAR 2012-13 ANNUAL BUDGET & FINANCIAL PLAN</h1> </div> <div data-bbox="1144 933 1417 1161" data-label="Image">  </div>					 <p>COMMUNITY CENTER</p>
						
 <p>YMCA</p>						 <p>MEMORIAL PARK</p>
 <p>MAYORS' DISCOVERY PARK</p>						 <p>CITY HALL</p>
<p>CVS</p>  <p>STATION</p>	 <p>VERDUGO HILLS HOSPITAL</p>	 <p>DESCANSO GARDENS</p>	<p>LCF SHUTTLE</p> 	 <p>GLENHAVEN PARK</p>	 <p>CHERRY CANYON</p>	<p>SHOP IN LCF AS YOU PASS</p> 

CITY OF LA CAÑADA FLINTRIDGE
ANNUAL BUDGET & FINANCIAL PLAN
FISCAL YEAR 2012-13

STEPHEN A. DEL GUERCIO, MAYOR
LAURA OLHASSO, MAYOR PRO TEM
MICHAEL T. DAVITT, COUNCILMEMBER
DAVID A. SPENCE, COUNCILMEMBER
DONALD R. VOSS, COUNCILMEMBER

SUBMITTED BY

MARK R. ALEXANDER, CITY MANAGER

July 16, 2012

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INTRODUCTION

BUDGET MESSAGE

DATE: July 16, 2012

TO: Honorable Mayor & Members of the City Council

FROM: Mark R. Alexander, City Manager 

Presented herewith is the Annual Budget & Financial Plan for Fiscal Year 2012-13. Once again, this Annual Budget reflects a "hold-the-line" approach toward City operations in light of the fact that the State and nation have not yet fully recovered from the economic recession started in 2008. While there are indications that a recovery has commenced, for the short term, the City Council felt it prudent to maintain the status quo for at least another year, thus, no proposed major changes to programs or staffing. As such, revenues are estimated at only a slight increase over the prior fiscal year (0.015% or \$172,150) which includes a modest increase to Property Tax revenue of \$96,600. Likewise, expenditures reflect a slight increase in spending of approximately \$338,975 (3%) in the General Funded departments. Following the allocation of monies to cover the City's fixed costs and special "Council Consideration Items" approved during the budget hearings, management is projecting a balanced budget utilizing approximately \$300,000 from General Fund Reserves to cover the costs of some much needed capital infrastructure improvements, such as road resurface and repair. Overall, the City retains its solid financial position and strong General Fund reserve, consistent with the City Council's reserve policy, that is uncharacteristic with what many other cities have experienced during this economic slow down. The following summarizes the FY 2012-13 Annual Budget & Financial Plan:

REVENUES - General Fund revenues for FY 2012-13 are presented at \$11,425,100. Increases are anticipated in: sales tax (\$124,250); Property Tax In-Lieu (\$29,600); Building Permit Fees (\$25,000); and Property Tax (\$96,600); however, these increases are somewhat off-set by the loss of Vehicle License Fees (-\$10,700) and the anticipated declines in Zoning Fees (-\$19,725); Public Works Permit Fees (-\$10,375); Miscellaneous Revenue (-\$15,000); and Interest Income (-\$52,325). Reimbursements from other funds is also projected to decline (-\$49,175) as a result of the loss of CDBG administrative reimbursements and the absence of a one-time reimbursement from the Sanitation Fund.

PERSONNEL - This Annual Budget does not include funding for any new positions. The City continues to rely on contract staffing, part-time assistance and the abundance of community volunteer support to aid in effectuating the programs and policies of the City Council. The personnel costs contained herein include an adjustment to salaries and related benefits of 2.1% to reflect the cost-of-living increase in the Los Angeles Consumer Price Index, as compared from January 2011 to January 2012. This is consistent with the City's past history of a negotiated CPI increase, however, as labor negotiations have not yet commenced with the LCF Employees' Association, implementation has been forestalled pending resolution of negotiated benefits. Total personnel costs for FY 2012-13 are budgeted at \$3,640,975 (\$500 or 0.0001% greater than the prior year's budget.) Total personnel costs represent 33% of the general fund operating budget (as compared to 33.9% of the total budget last year.) Special Funds will reimburse the general fund \$386,250 as part of the City's continuing effort to apportion salary costs to the special funds wherever feasible and to reimburse the General Fund whenever possible.

OPERATIONS - As mentioned, this Budget reflects a "hold-the-line" approach toward City operations for FY 2012-13. Of the 16 program funding areas, 4 program budgets have been reduced a total amount of \$475,375 while the 12 remaining program budgets reflect increases of a total amount of \$769,350, the net difference being a mere \$293,975. Of that, the most notable increases were to Public Works (\$188,525), reflecting a significant investment in the City's tree and street maintenance efforts, and to Community Development (\$196,400) reflecting a commitment to enhancing customer service at the Building & Safety counter and funding implementation of the latest General Plan updates.

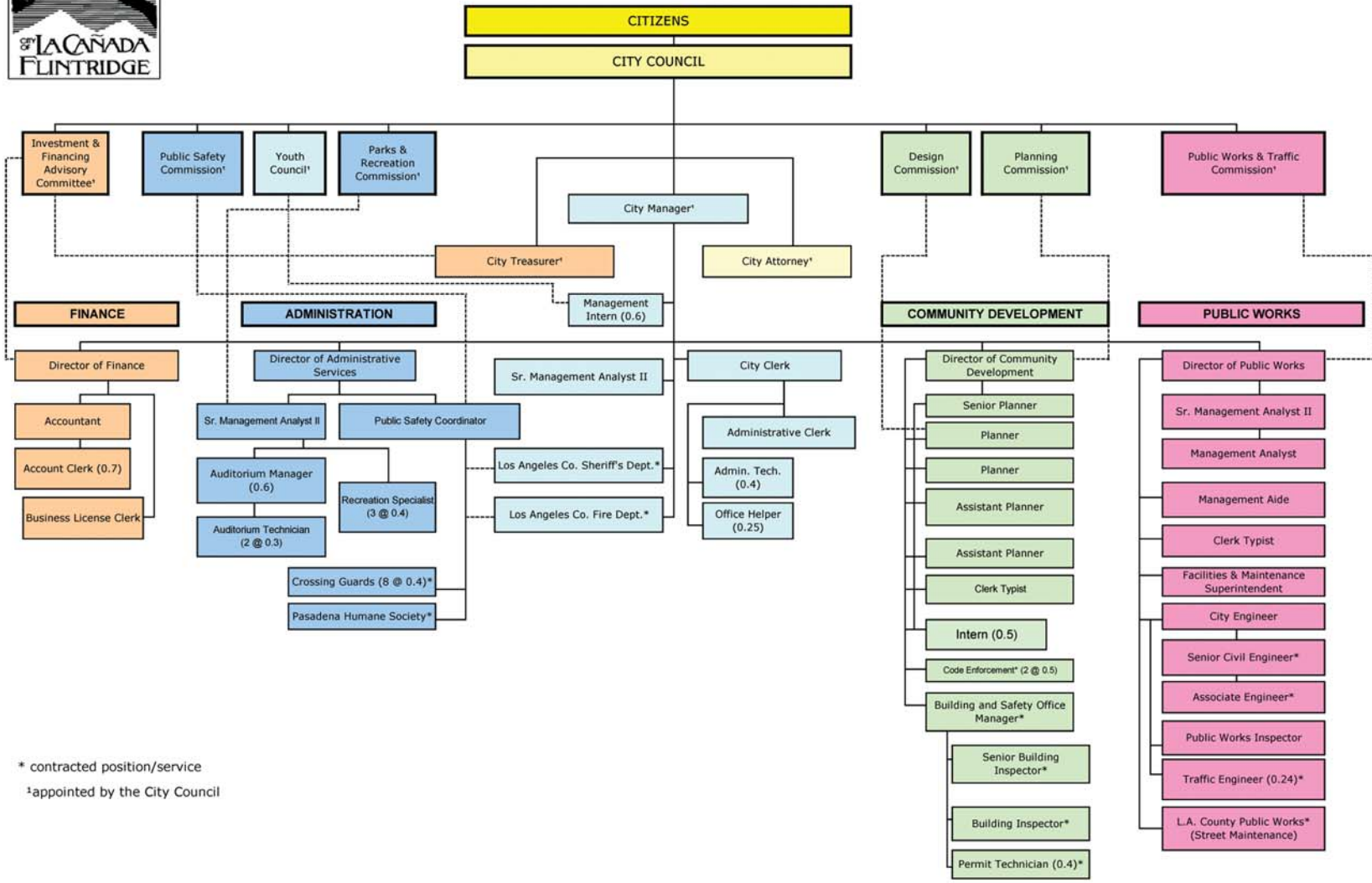
CAPITAL - During the budget hearings, the City Council considered over \$3.3 million in proposed infrastructure improvements. The City Council ultimately prioritized and funded the following projects, totalling approximately \$1.3 million, for implementation: Citywide Street Resurfacing (\$690,500); Miscellaneous Drainage Improvements (\$200,000); Catch Basin Retrofitting (\$120,000); Woodleigh Reconstruction Design (\$100,000); Miscellaneous Concrete Repairs (\$100,000); Lanterman Auditorium Dressing Rooms (\$28,725); Ultimate Destination Pocket Park completion (\$25,000); Memorial Park Shade Structure (\$12,500); Cherry Canyon Trailhead Parking (\$10,000); and Lanterman House Quarters Remodel (\$7,500).

I am pleased to present the FY 2012-13 Annual Budget & Financial Plan for your review and adoption.

BUDGET PHILOSOPHY AND OPERATING GUIDELINES

1. The City of La Cañada Flintridge Annual Budget & Financial Plan is designed to serve four major purposes:
 - to define policies in compliance with legal requirements for General Law cities in the State of California, including generally accepted financial reporting requirements, audit standards and fiscal directions of the City Council;
 - to be utilized as an operations guide for staff in the management and control of financial resources;
 - to present the City's financial plan for the ensuing fiscal year, itemizing projected revenues and estimated expenditures for the various funds;
 - to communicate and facilitate an understanding of the operations and costs of providing various City services to our residents.
2. The budget is constructed by program and reflects expenditures related to the provision of that program or service.
3. Program budgets are originated within each Department.
4. Where applicable, the Department Head assigns priorities to projects and activities in preparing program budgets.
5. Department Heads are responsible for operating within their adopted budget amounts as recommended by the City Manager and authorized by the City Council.
6. The City Council has the legal authority to amend the budget at any time during the fiscal year. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will neither have a significant policy impact, affect departmental budget amounts nor affect year-end fund balances.
7. Fund balances will be maintained at levels which will protect the City from future uncertainties.

ORGANIZATION CHART



* contracted position/service
 †appointed by the City Council

Finance/Accounting; Payroll; Purchasing; Comprehensive Annual Financial Report; Budget, Assessment District Financing; Investments; GASB Compliance; Grants Administration; Long-Range Financial Planning; Business Licenses; Staff Support to: Investment & Financing Advisory Committee

Personnel Supervision; Transportation; Cable Franchise; City Cable Channel; Information Technology; Film Permits; Risk Management; Insurance; Bonds & Grants; Skatepark; Lanterman Auditorium; Park Reservation Permits; Music-in-the-Park; Emergency Preparedness; VERT; Carline Courtesy Program; Parking Citation Reviews; Crossing Guards; Animal Control; Staff Support to: Public Safety Commission, Parks & Recreation Commission

Legislation; Special Events; Personnel/Benefits Administration; Joint Use Committee Activities; Youth Activities/Senior Activities; Law Enforcement; Fire Protection; Staff Support to: City Council, Youth Council & Ad Hoc Committees

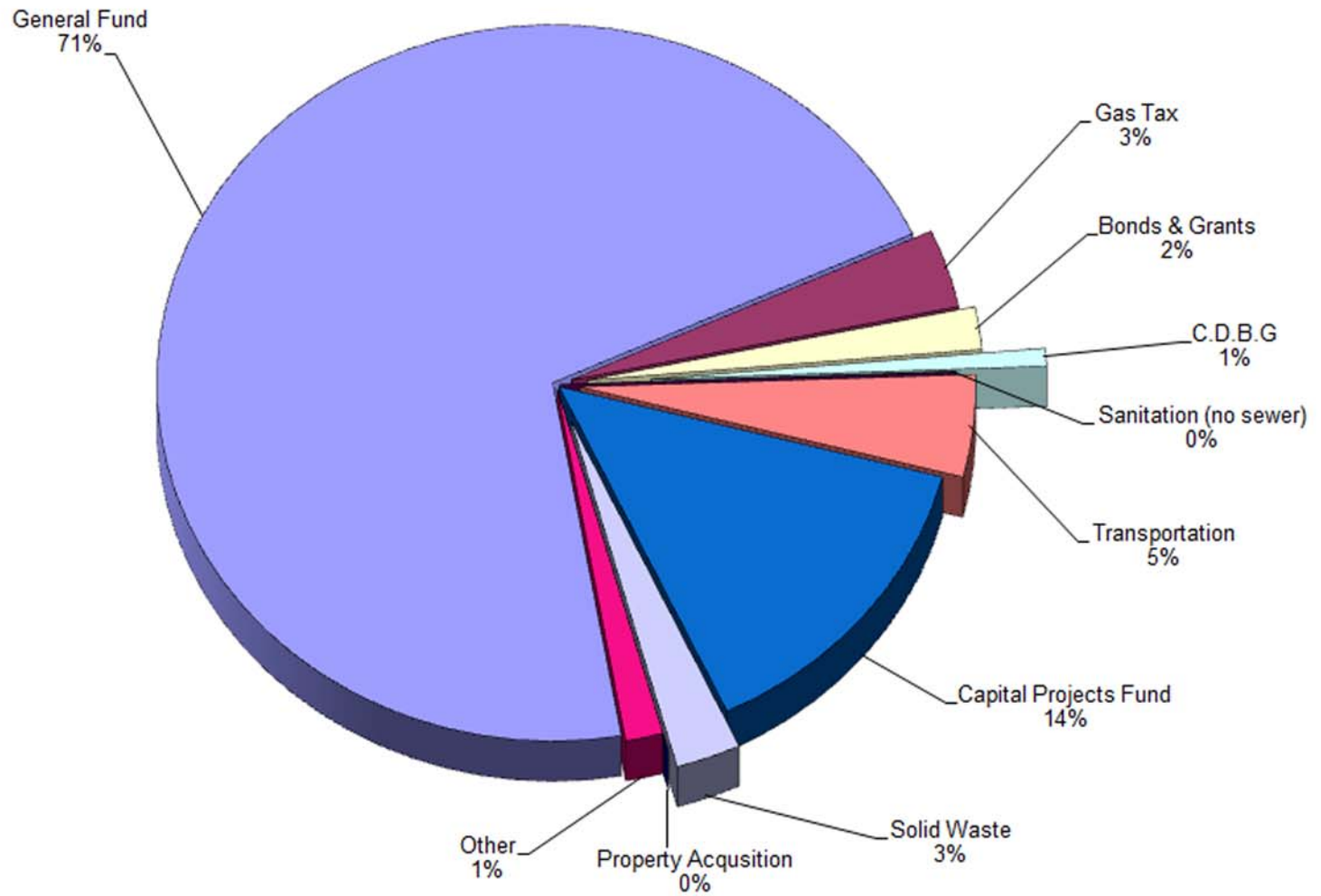
City Council Meeting Preparation; Records Management; Public Records Act Requests; Elections; Boards & Commissions; FPPC Filing Officer; Municipal Code Updates; Website Maintenance; Receptionist

General Land Use; Zoning; Code/Sign Enforcement; Environmental Review; Design Review; Tree Permits; Horse/Animal Keeping Permits; Building & Safety; Staff Support to: Planning Commission & Design Commission

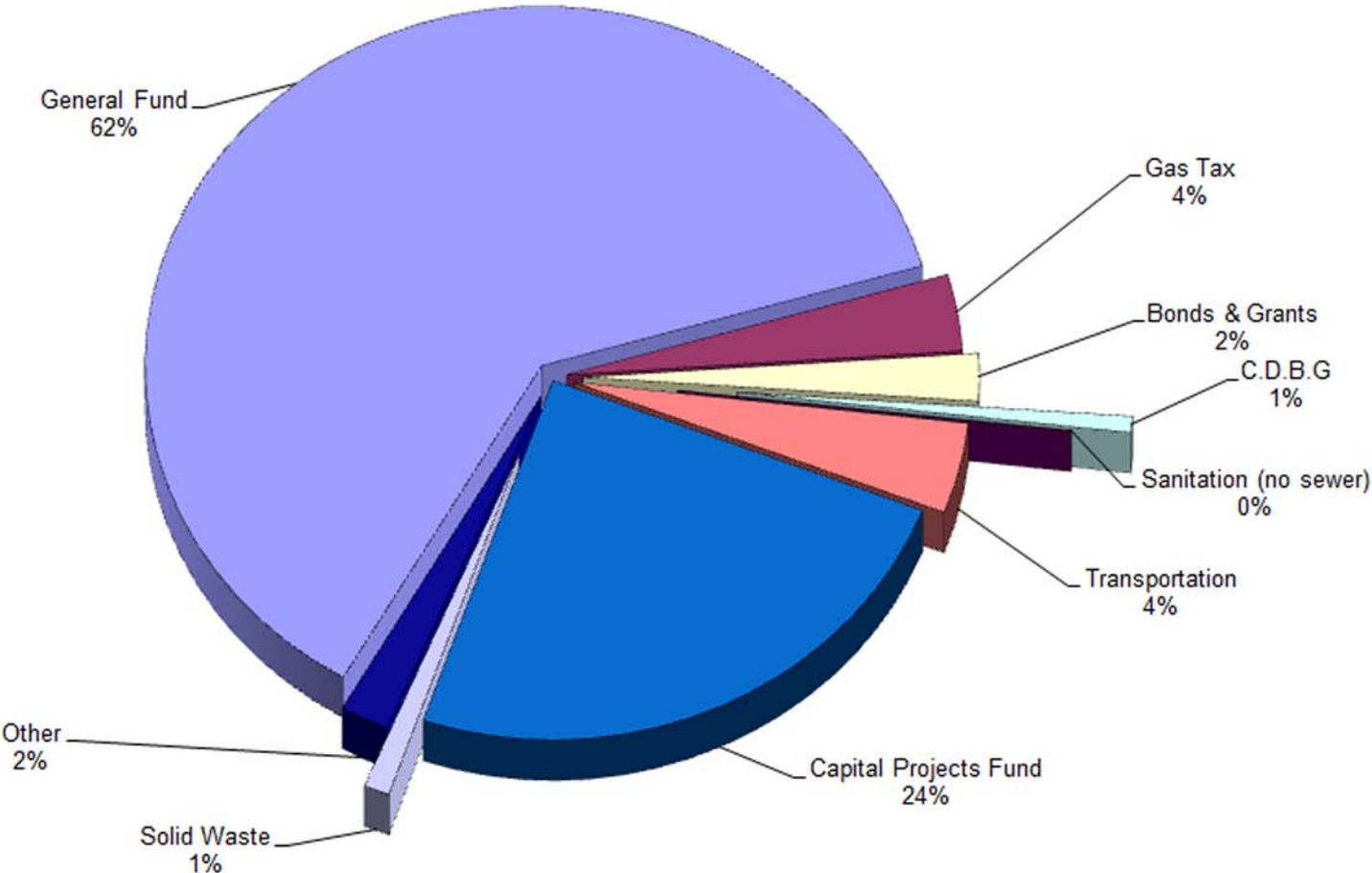
Street Maint./Improvements; Landscape/Tree Maintenance; Civil & Traffic Engineering; Street/Traffic Lighting; Street Sweeping; Capital Projects; Parks & Facilities Maintenance; Lanterman House; Solid Waste Management; Recycling; Sewer Construction; Sewer System Management; Staff Support to Public Works & Traffic Commission

BUDGET CHARTS

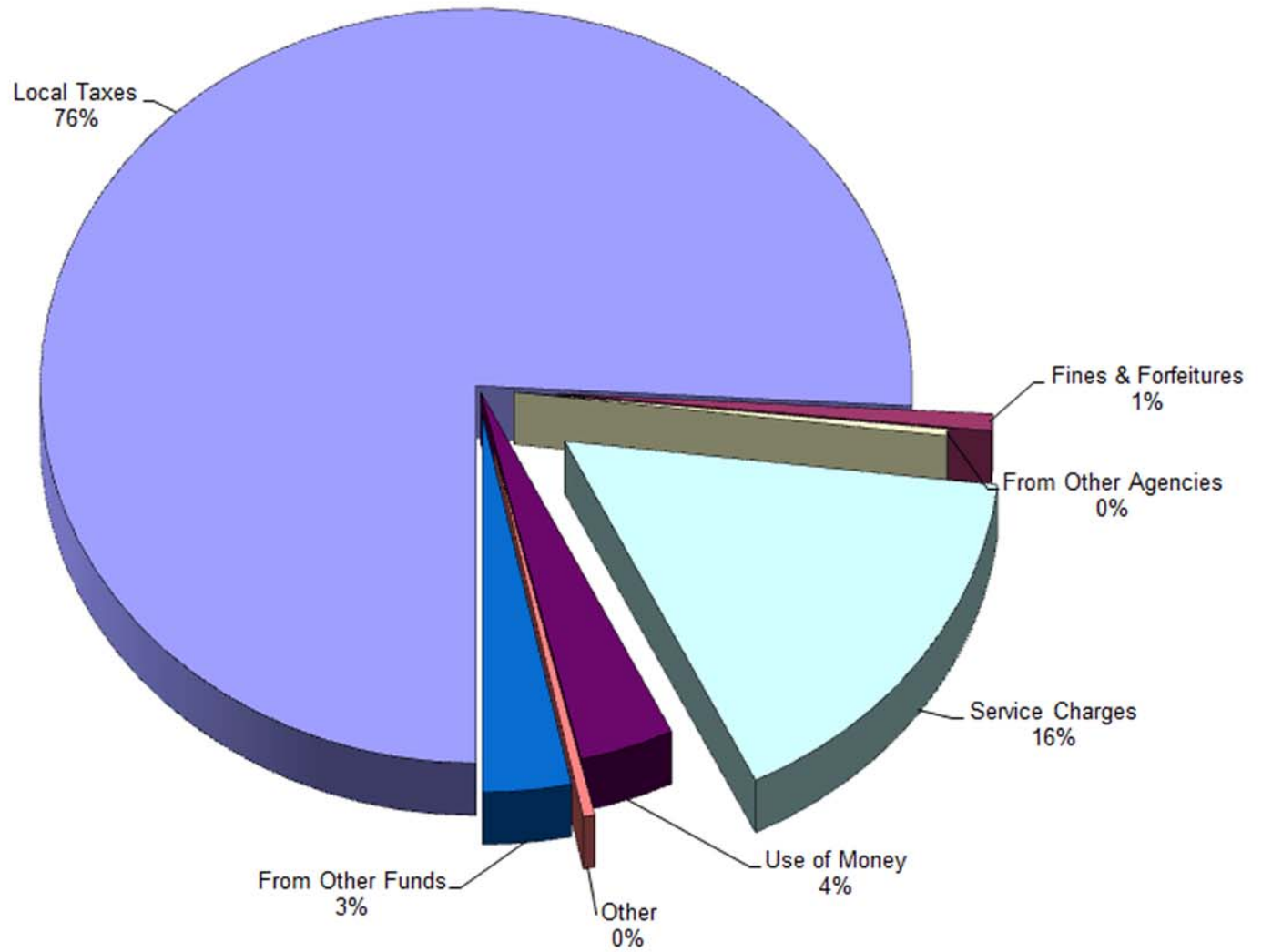
REVENUES (By Fund)



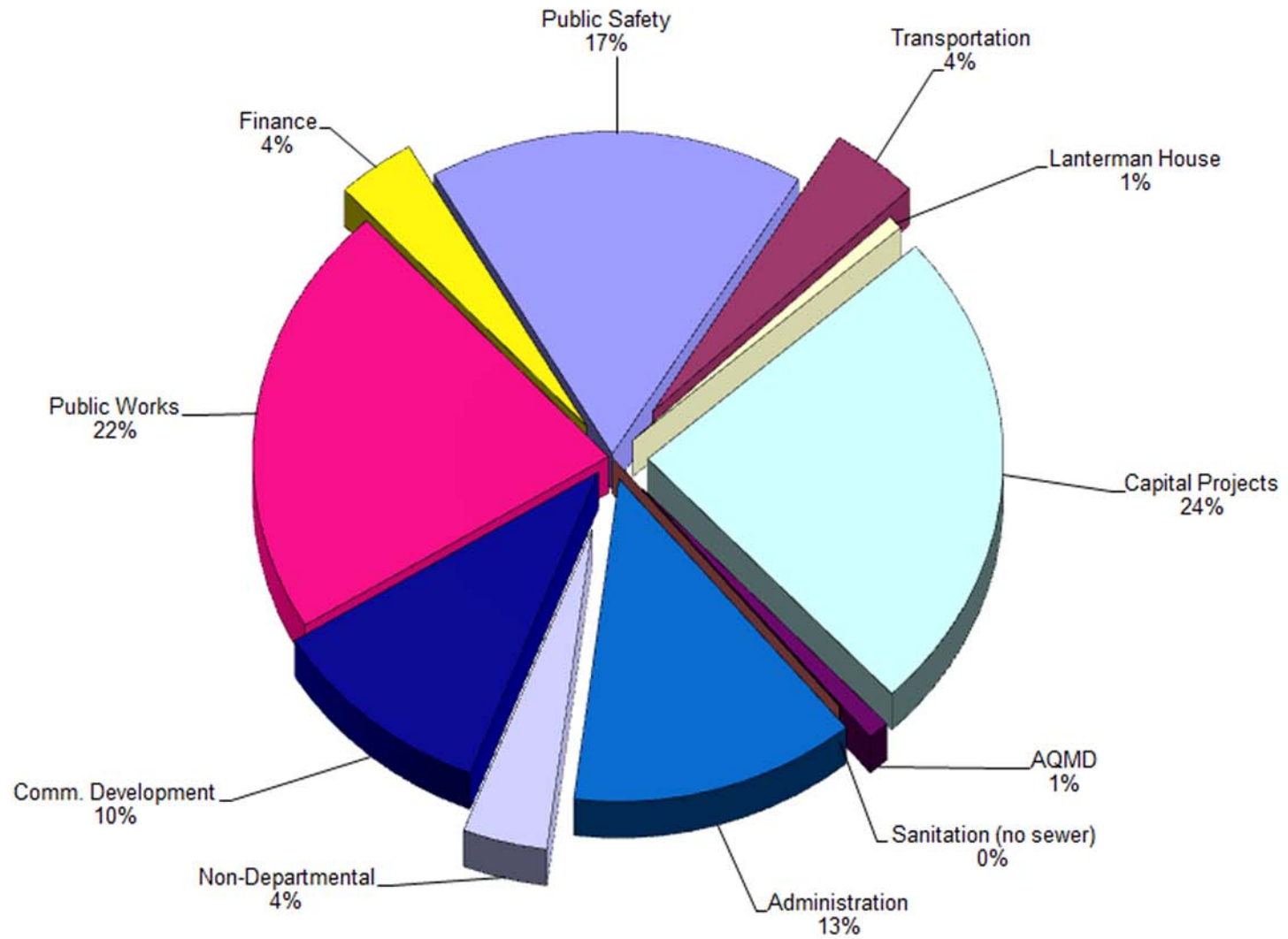
EXPENDITURES (By Fund)



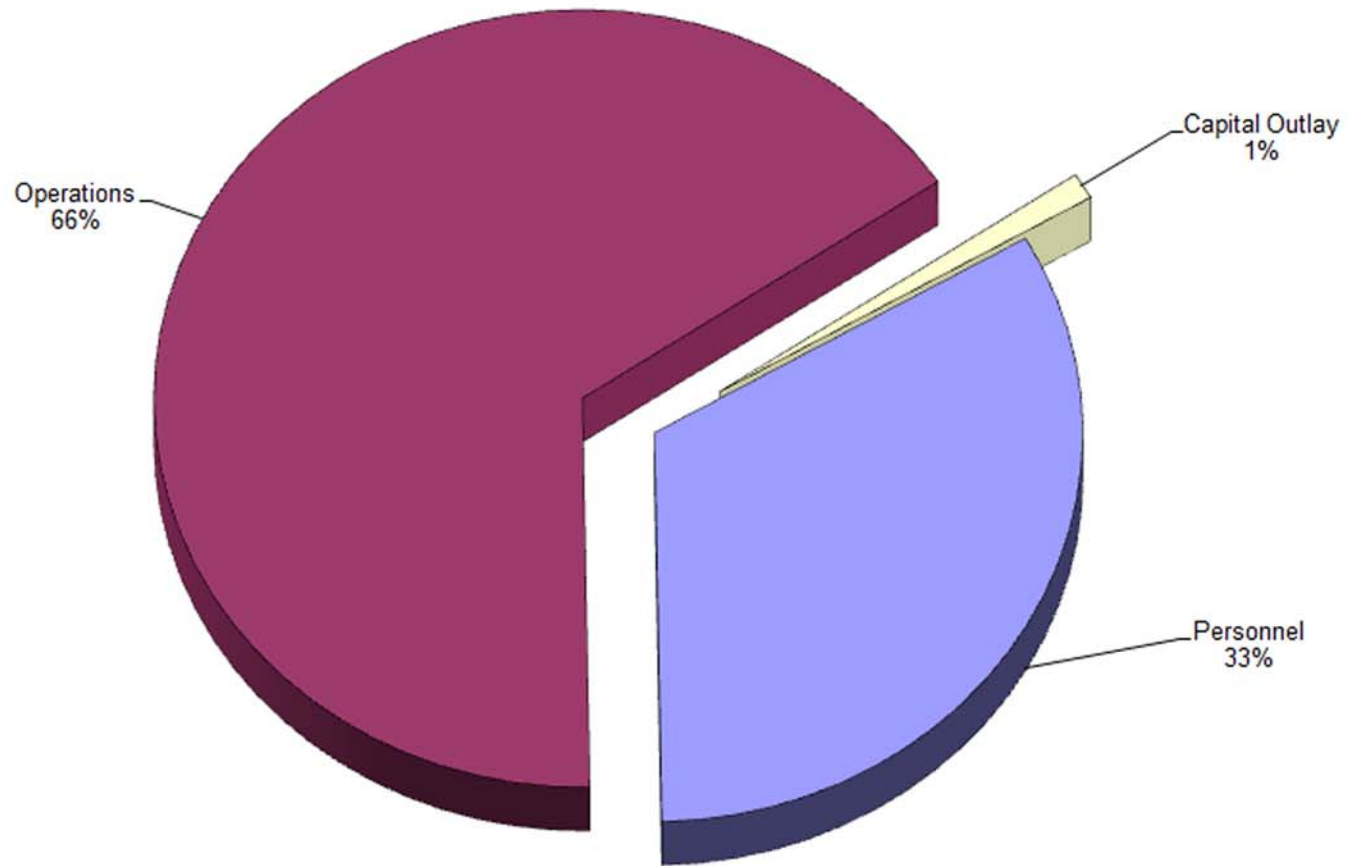
GENERAL FUND REVENUES (By Source)



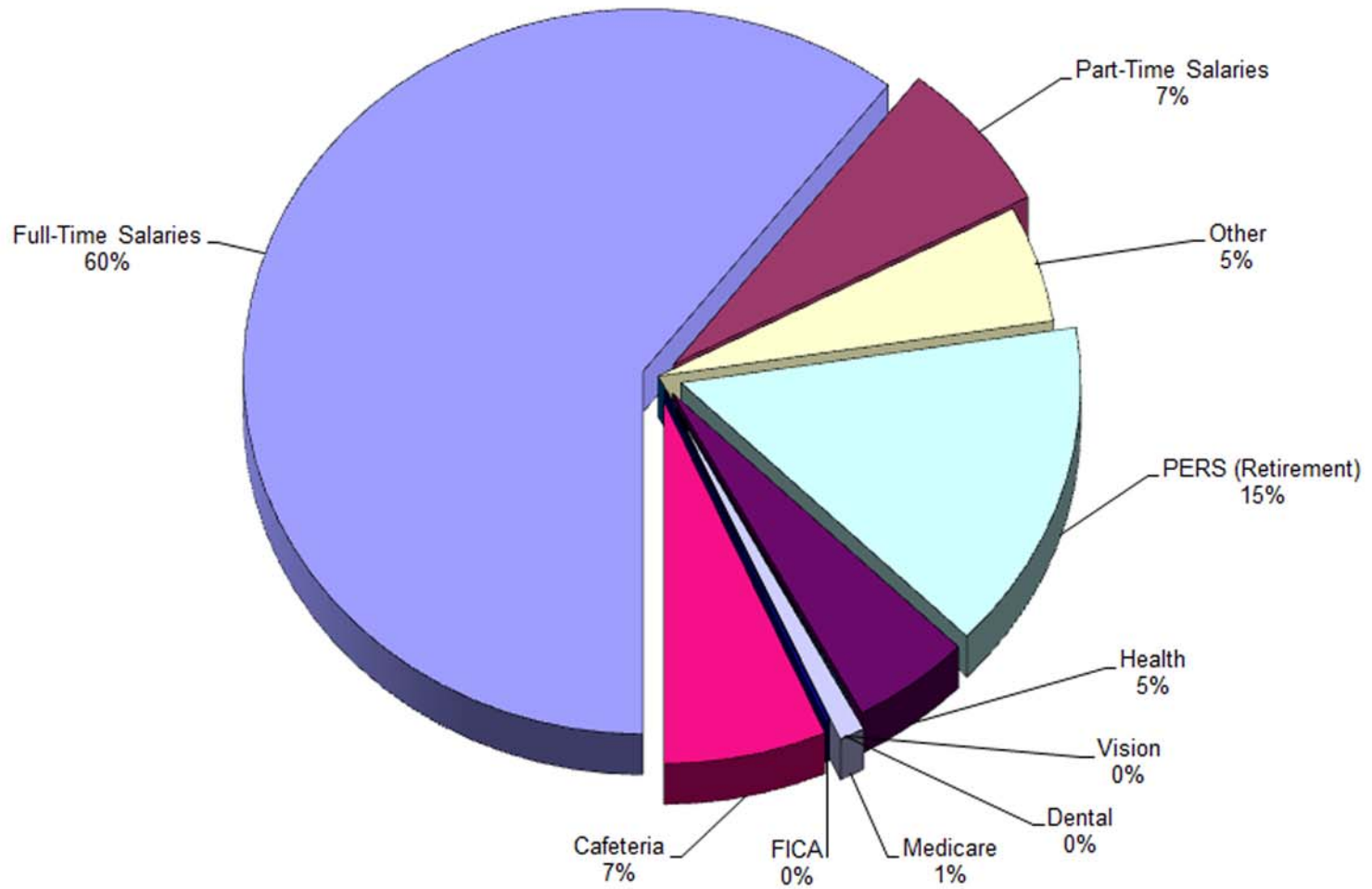
DEPARTMENTAL EXPENDITURES (All Funds)



GENERAL FUND EXPENDITURES (By Type)



PERSONNEL COSTS (By Type)



SUMMARY OF REVENUES & EXPENDITURES (BY FUND)

CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET
SUMMARY OF REVENUES (BY FUND)

LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>General Fund</i>						
General Fund Revenues	11,252,950	11,249,250	11,248,900	11,425,100	0	
Reimbursements	390,375	435,425	392,600	386,250	0	
Reserves/Transfers	(757,850)	(872,125)	(859,275)	(798,275)	0	
Total Gen. Fund Revs. & Allocations	10,885,475	10,812,550	10,782,225	11,013,075	0	
<i>Special Funds</i>						
Traffic Safety Fund	90,675	100,000	62,675	90,000	0	
State Gas Tax	507,475	549,600	564,100	569,075	0	
Bonds & Grants	309,875	726,700	174,975	308,150	0	
Transportation Dev. Act	2,425	15,475	15,475	10,275	0	
Debt Service	0	0	0	0	0	
Community Dev. Block Grant	111,325	158,725	91,425	128,400	0	
Sanitation	5,000	5,000	0	5,000	0	
Sewer Improvement Fund 98-1	0	0	0	0	0	
Sewer Redemption Fund 98-1	627,775	591,450	592,400	593,575	0	
Sewer Debt Service Fund 98-1	17,100	10,000	10,750	10,000	0	
Sewer Improvement Fund 02-1	0	0	0	0	0	
Sewer Redemption Fund 02-1	1,061,825	1,011,475	1,034,150	1,024,450	0	
Sewer Debt Service Fund 02-1	73,650	45,000	53,300	50,000	0	
Measure R	177,925	177,500	181,300	181,500	0	
Proposition C	272,725	268,050	258,775	257,925	0	
Proposition A	300,225	292,500	298,650	301,800	0	
Capital Projects	445,325	3,216,900	1,128,825	2,250,750	0	
Solid Waste	424,375	428,150	435,225	428,150	0	
JAG Federal Grant	0	0	10,300	0	0	
SLESF State Grant	100,325	100,000	100,000	100,000	0	
A.Q.M.D. Trust	42,825	44,725	25,275	46,475	0	
Property Acquisition	0	0	0	0	0	
Sewer Improvement Fund 04-1	149,775	142,000	188,375	185,000	0	
Sewer Redemption Fund 04-1	2,337,575	2,228,350	1,954,900	1,940,225	0	
Sewer Debt Service Fund 04-1	102,500	60,000	79,000	78,000	0	
Total Special Fund Revenues	7,160,700	10,171,600	7,259,875	8,558,750	0	
Total of All Revenues & Allocations	18,046,175	20,984,150	18,042,100	19,571,825	0	

SUMMARY OF EXPENDITURES BY PROGRAM (ALL FUNDS)

CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET
SUMMARY OF EXPENDITURES (BY FUND)

	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>General Fund Expenditures</i>	10,409,600	10,674,100	10,299,150	11,013,075	0	
	<i>Special Fund Expenditures</i>						
	Traffic Safety Fund	0	0	0	0	0	
	State Gas Tax	546,550	587,875	602,375	607,350	0	
	Bonds & Grants	543,600	469,800	79,300	376,450	0	
	Transportation Dev. Act	2,425	15,475	15,475	10,275	0	
	Debt Service	0	0	0	0	0	
	Community Dev. Block Grant	113,375	154,075	84,750	128,400	0	
	Sanitation	0	5,000	0	35,000	0	
	Sewer Improvement Fund 98-1	0	0	0	0	0	
	Sewer Redemption Fund 98-1	13,250	13,000	11,950	13,000	0	
	Sewer Debt Service Fund 98-1	477,500	472,525	472,525	467,200	0	
	Sewer Improvement Fund 02-1	1,250	0	0	0	0	
	Sewer Redemption Fund 02-1	15,500	16,500	15,500	16,500	0	
	Sewer Debt Service Fund 02-1	888,350	888,375	888,375	888,375	0	
	Measure R	177,925	177,500	181,300	5,675	0	
	Proposition C	149,725	231,425	81,000	226,475	0	
	Proposition A	269,250	415,975	262,375	489,250	0	
	Capital Projects	1,322,450	6,519,775	3,285,225	4,324,375	0	
	Solid Waste	121,425	185,800	136,650	186,000	0	
	JAG Federal Grant	0	0	0	0	0	
	SLESF State Grant	154,225	161,825	161,825	165,450	0	
	A.Q.M.D. Trust	0	174,525	0	174,525	0	
	Property Acquisition	0	0	0	0	0	
	Sewer Improvement Fund 04-1	210,200	155,000	177,000	182,000	0	
	Sewer Redemption Fund 04-1	17,025	19,175	17,400	19,175	0	
	Sewer Debt Service Fund 04-1	1,698,400	1,698,425	1,698,400	1,698,400	0	
	Total -Special Fund Expenditures	6,722,425	12,362,050	8,171,425	10,013,875	0	
	Total of All Expenditures	17,132,025	23,036,150	18,470,575	21,026,950	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

SUMMARY OF EXPENDITURES BY PROGRAM

Page 1 of 2

PROGRAM	Salaries/ Benefits	Operations	Capital	Total	NOTES/DESCRIPTION
<i>General Fund Programs</i>					
City Council	58,775	102,825	500	162,100	
Legal Services	0	250,350	0	250,350	
City Manager	437,075	15,050	1,000	453,125	
City Clerk	191,200	28,550	10,500	230,250	
Planning/Building & Safety	908,525	802,850	1,000	1,712,375	
Non-Departmental	185,100	470,825	24,700	680,625	
Elections	0	87,500	5,000	92,500	
Finance	423,325	211,625	0	634,950	
Public Safety	101,425	2,763,425	0	2,864,850	
Recreation & Human Services	320,225	308,075	21,200	649,500	
Public Works	547,525	1,080,350	12,500	1,640,375	
Parks & Landscape	392,550	775,800	500	1,168,850	
City Hall	0	86,275	27,225	113,500	
Lanterman House	0	117,625	9,000	126,625	
Lanterman Auditorium	55,725	33,025	6,250	95,000	
Storm Water Mgmt. (NPDES)	19,525	118,575	0	138,100	
Sub-total - General Fund	3,640,975	7,252,725	119,375	11,013,075	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

SUMMARY OF EXPENDITURES BY PROGRAM

Page 2 of 2

PROGRAM	Salaries/ Benefits	Operations	Capital	Total	NOTES/DESCRIPTION
<i>Special Funds</i>					
Traffic Safety	0	0	0	0	
State Gas Tax	0	607,350	0	607,350	
Bonds & Grants	0	33,150	343,300	376,450	
Transportation Dev. Act	0	0	10,275	10,275	
Debt Service	0	0	0	0	
Community Dev. Block Grant	0	128,400	0	128,400	
Sanitation	0	5,000	0	5,000	
Sewer Improvement Fund 98-1	0	0	0	0	
Sewer Redemption Fund 98-1	0	13,000	0	13,000	
Sewer Debt Service Fund 98-1	0	467,200	0	467,200	
Sewer Improvement Fund 02-1	0	0	0	0	
Sewer Redemption Fund 02-1	0	16,500	0	16,500	
Sewer Debt Service Fund 02-1	0	888,375	0	888,375	
Transportation Measure R	0	5,675	0	5,675	
Transportation Prop. C	0	76,475	150,000	226,475	
Transportation Prop. A	0	268,775	220,475	489,250	
Capital Projects	0	0	4,324,375	4,324,375	
Solid Waste	0	183,600	2,400	186,000	
JAG Federal Grant	0	0	0	0	
SLESF State Grant	0	165,450	0	165,450	
A.Q.M.D. Trust	0	35,725	138,800	174,525	
Property Acquisition Fund	0	0	0	0	
Sewer Improvement Fund 04-1	0	182,000	0	182,000	
Sewer Redemption Fund 04-1	0	19,175	0	19,175	
Sewer Debt Service Fund 04-1	0	1,698,400	0	1,698,400	
Sub-total - Special Funds	0	4,794,250	5,189,625	9,983,875	
TOTAL	3,640,975	12,046,975	5,309,000	20,996,950	

BUDGET OVERVIEW

CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET
OPERATING BUDGET OVERVIEW (w/General Fund only operating transfers)

PROGRAM	ADOPTED REVENUES	ADOPTED EXPEND.	OPERATING TRANSF. OUT	OPERATING TRANSFER IN	FROM RESERVES	DEBT SRV. ADJUST.	BALANCE
01 General Fund	11,425,100	11,013,075	798,275	386,250	0	0	0
02 Traffic Safety	90,000	0	90,000	0	0	0	0
03 State Gas Tax	569,075	607,350	0	0	0	0	(38,275)
04 Bonds & Grants	308,150	376,450	0	0	0	0	(68,300)
05 Transportation Dev. Act	10,275	10,275	0	0	0	0	0
09 Debt Service	0	0	0	0	0	0	0
11 Community Dev. Block Grant	128,400	128,400	0	0	0	0	0
20 Sanitation	5,000	35,000	0	0	0	0	(30,000)
21 Sewer Improvement Fund 98-1	0	0	0	0	0	0	0
22 Sewer Redemption Fund 98-1	593,575	13,000	13,075	0	0	0	567,500
23 Sewer Debt Service Fund 98-1	10,000	467,200	0	0	0	0	(457,200)
24 Sewer Improvement Fund 02-1	0	0	0	0	0	0	0
25 Sewer Redemption Fund 02-1	1,024,450	16,500	19,950	0	0	0	988,000
26 Sewer Debt Service Fund 02-1	50,000	888,375	0	0	0	0	(838,375)
28 Measure R (Transportation)	181,500	5,675	0	0	0	0	175,825
29 Proposition C (Transportation)	257,925	226,475	0	0	0	0	31,450
30 Proposition A (Transportation)	301,800	489,250	50,375	0	0	0	(237,825)
31 Capital Projects Fund	2,250,750	4,324,375	0	667,275	0	0	(1,406,350)
32 Solid Waste	428,150	186,000	193,800	0	0	0	48,350
34 JAG Federal Grant	0	0	0	0	0	0	0
35 SLESF State Grant	100,000	165,450	0	65,450	0	0	0
37 AQMD Trust	46,475	174,525	0	0	0	0	(128,050)
38 Property Acquisition	0	0	0	0	0	0	0
41 Sewer Improvement Fund 04-1	185,000	182,000	0	0	0	0	3,000
42 Sewer Redemption Fund 04-1	1,940,225	19,175	19,050	0	0	0	1,902,000
43 Sewer Debt Service Fund 04-1	78,000	1,698,400	0	0	0	0	(1,620,400)
Sub-total - Special Funds	8,558,750	10,013,875	386,250	732,725	0	0	(1,108,650)
TOTAL	19,983,850	21,026,950	1,184,525	1,118,975	0	0	(1,108,650)

PROGRAM EXPENDITURES AT-A-GLANCE

CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET
PROGRAM EXPENDITURES AT-A-GLANCE (Page 1 of 2)

PROGRAM	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>General Fund Programs</i>						
01 City Council	135,000	168,675	158,075	162,100	0	
02 Legal Services	242,375	249,700	225,550	250,350	0	
03 City Manager	410,200	427,000	413,100	453,125	0	
04 City Clerk	180,225	252,875	239,750	230,250	0	
05 Planning/Building & Safety	1,443,650	1,515,975	1,486,250	1,712,375	0	
06 Non-Departmental	1,084,050	1,021,450	908,975	680,625	0	
08 Elections	61,325	0	0	92,500	0	
10 Finance	578,175	612,225	598,950	634,950	0	
21 Public Safety	2,586,925	2,681,550	2,571,150	2,864,850	0	
31 Recreation & Human Services	607,650	704,850	691,600	649,500	0	
42 Public Works	1,493,900	1,451,850	1,398,175	1,640,375	0	
45 Parks & Landscape	1,175,700	1,142,600	1,165,525	1,168,850	0	
48 City Hall	146,150	107,775	109,275	113,500	0	
49 Lanterman House	104,800	123,850	122,275	126,625	0	
50 Lanterman Auditorium	107,700	85,950	84,375	95,000	0	
53 Storm Water Mgmt. (NPDES)	51,775	127,775	126,125	138,100	0	
Sub-total - General Fund	10,409,600	10,674,100	10,299,150	11,013,075	0	

CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET
PROGRAM EXPENDITURES AT-A-GLANCE (Page 2 of 2)

PROGRAM	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>Special Funds</i>						
02 Traffic Safety	0	0	0	0	0	
03 State Gas Tax	546,550	587,875	602,375	607,350	0	
04 Bonds & Grants	543,600	469,800	79,300	376,450	0	
05 Transportation Dev. Act	2,425	15,475	15,475	10,275	0	
09 Debt Service	0	0	0	0	0	
11 Community Dev. Block Grant	113,375	154,075	84,750	128,400	0	
20 Sanitation	0	5,000	0	35,000	0	
21 Sewer Improvement Fund 98-1	0	0	0	0	0	
22 Sewer Redemption Fund 98-1	13,250	13,000	11,950	13,000	0	
23 Sewer Debt Service Fund 98-1	477,500	472,525	472,525	467,200	0	
24 Sewer Improvement Fund 02-1	1,250	0	0	0	0	
25 Sewer Redemption Fund 02-1	15,500	16,500	15,500	16,500	0	
26 Sewer Debt Service Fund 02-1	888,350	888,375	888,375	888,375	0	
28 Transportation Measure R	177,925	177,500	181,300	5,675	0	
29 Transportation Prop. C	149,725	231,425	81,000	226,475	0	
30 Transportation Prop. A	269,250	415,975	262,375	489,250	0	
31 Capital Projects Fund	1,322,450	6,519,775	3,285,225	4,324,375	0	
32 Solid Waste	121,425	185,800	136,650	186,000	0	
34 JAG Federal Grant	0	0	0	0	0	
35 SLESF State Grant	154,225	161,825	161,825	165,450	0	
37 AQMD Trust	0	174,525	0	174,525	0	
38 Property Acquisition	0	0	0	0	0	
41 Sewer Improvement Fund 04-1	210,200	155,000	177,000	182,000	0	
42 Sewer Redemption Fund 04-1	17,025	19,175	17,400	19,175	0	
43 Sewer Debt Service Fund 04-1	1,698,400	1,698,425	1,698,400	1,698,400	0	
Sub-total - Special Funds	6,722,425	12,362,050	8,171,425	10,013,875	0	
TOTAL	17,132,025	23,036,150	18,470,575	21,026,950	0	

GENERAL FUND REVENUES

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET
GENERAL FUND REVENUES**

FUND - 1

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>LOCAL TAXES</i>							
1- 00- 4110	Sales Tax	2,104,425	2,125,600	2,170,500	2,249,850		
1- 00- 4120	Franchise Fees	627,325	615,800	604,675	616,000		
1- 00- 4130	Real Property Transfer	192,050	194,825	185,525	188,775		
1- 00- 4140	Property Tax	3,717,300	3,795,400	3,782,850	3,892,000		Sanitation Fund (\$5K)
1- 00- 4141	Property Tax (In-Lieu)	1,795,200	1,803,600	1,822,775	1,833,200		
1- 00- 4150	Business License Fees	176,425	179,150	178,375	178,500		
<i>FINES, FORFEITURES, PENALTIES</i>							
1- 00- 4210	Municipal Code Fines	44,500	46,225	44,550	42,450		
1- 00- 4211	Tree Ordinance	18,300	10,000	11,000	7,800		
1- 00- 4220	Parking Fines	37,425	33,000	32,175	34,800		
<i>REVENUE FROM OTHER AGENCIES</i>							
1- 00- 4330	Vehicle License Fees	98,925	10,700	10,700	0		
1- 00- 4390	S.T.A.R. Reimbursement	18,300	5,200	5,200	5,200		
1- 00- 4391	SGVCOG Energy Efficiency Grant	0	25,000	1,000	24,000		
1- 00- 4413	Administrative Penalties	16,850	5,200	0	5,650		
<i>CURRENT SERVICE CHARGES</i>							
1- 00- 4510	Film Permit Fees	22,300	24,050	36,000	31,925		
1- 00- 4530	Zoning Fees	309,500	252,125	254,625	232,400		
1- 00- 4540	Environmental Assessment	14,500	14,500	13,425	14,425		
1- 00- 4546	Use of Fields	6,975	5,000	4,500	5,000		
1- 00- 4547	Lanterman Auditorium Fees	107,675	108,500	112,500	110,000		
1- 00- 4550	Service Charges	3,500	8,350	9,250	6,125		
1- 00- 4551	Tobacco License Fees	750	750	725	725		
1- 00- 4553	General Plan Maintenance Fee	29,750	23,600	24,175	26,950		
1- 00- 4560	Bldg. Permits/Plan Check Fees	1,477,550	1,375,000	1,370,450	1,400,000		
1- 00- 4570	Specific Plan Fees	1,200	8,175	8,175	5,375		
1- 00- 4575	Public Works Permits Fees	51,350	58,800	45,525	48,425		
1- 00- 4580	Commer./Indust./Resturant Inspect.	1,775	0	0	0		

FUND - 1

GENERAL FUND REVENUES

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>USE OF MONEY AND PROPERTY</i>						
1- 00- 4610	Interest Income	466,825	466,825	461,025	414,500		
1- 00- 4630	Gain/Loss on Investment (FMV)	(156,725)	0	0	0		
	<i>OTHER REVENUE</i>						
1- 00- 4710	Miscellaneous Revenue	24,650	25,000	13,800	10,000		
1- 00- 4711	Donations	8,000	0	4,750	6,850		LC Sports Coalition for BB field lighting cabinet (\$6,850)
1- 00- 4712	Public Works Reimbursements	17,300	10,100	21,875	15,100		
1- 00- 4716	Lighting Reimbursement	15,575	15,300	15,300	15,600		
1- 00- 4730	Parking Lot Lease	3,475	3,475	3,475	3,475		
	SUB-TOTAL: REVENUES	11,252,950	11,249,250	11,248,900	11,425,100	0	
	<i>REIMBURSEMENTS</i>						
	Traffic Safety Fund (2)	100,000	100,000	53,350	90,000		Reimburse law enforcement costs
	Comm. Dev. Block Grant (11)	10,050	6,675	6,675	0		Salary reimbursement
	Sanitation (20)	0	42,375	42,375	0		Reimburse District formation costs
	Sewer Redemption Fund 98-1 (22)	14,200	12,950	14,000	13,075		District 1 staff costs reimbursement
	Sewer Redemption Fund 02-1 (25)	21,125	19,975	20,975	19,950		District 2 staff costs reimbursement
	Proposition A Fund (30)	44,925	47,425	47,425	50,375		Salary reimbursement
	Solid Waste Fund (32)	178,500	186,850	186,850	193,800		Salary reimbursement
	Sewer Redemption Fund 04-1 (42)	21,575	19,175	20,950	19,050		District 3 staff costs reimbursement
	SUB-TOTAL: REIMBURSEMENTS	390,375	435,425	392,600	386,250	0	
	<i>RESERVES/TRANSFERS</i>						
	Appr. frm Reserves (Operating Uses)	0	0	0	0		
	Approp. from Reserves (Disaster)	0	0	0	0		
	Less: Return to Reserves	0	0	0	(65,550)		OPEB (\$65,550)
	Less: Transfer Oper. Rev. to Other Funds	(757,850)	(872,125)	(859,275)	(732,725)		Cap Projects (\$667,275); SLESF (\$65,450)
	SUB-TOTAL: RESERVES/TRANSFER	(757,850)	(872,125)	(859,275)	(798,275)	0	
	GRAND TOTAL	10,885,475	10,812,550	10,782,225	11,013,075	0	

GENERAL FUND PROGRAM EXPENDITURES

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

1- CITY COUNCIL (Page 1 of 2)

GENERAL

ADMINISTRATION

The City Council acts as the legislative body for the City establishing all policies and laws. The City Council consists of five members elected at-large to serve four-year overlapping terms. Annually, the City Council selects one of its members to serve as Mayor.

The City Council appoints the City Manager, City Attorney and City Treasurer as well as members of all advisory Commissions, Boards and Committees. The City Council also acts La Canada Flintridge Local Financing Authority, the Public Improvement Corporation, and Sanitation District # 34.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 01- 5002	Salaries (Part-time)	18,000	18,000	18,000	18,000		\$300 x 5 x 12 mos.
1- 01- 5004	Retirement (PERS)	2,325	3,175	3,025	3,175		4 Councilmembers
1- 01- 5006	Health Insurance	25,900	27,725	30,525	35,775		2 Councilmembers + 1 Retiree
1- 01- 5007	Vision Insurance	0	0	125	275		1 Councilmember
1- 01- 5009	Dental Insurance	500	575	825	1,050		2 Councilmembers
1- 01- 5010	Medicare	275	275	275	275		
1- 01- 5011	FICA	400	225	225	225		1 Councilmember
	Sub-total	47,400	49,975	53,000	58,775	0	

PROGRAM

FUND

DEPARTMENT

1- CITY COUNCIL (Page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 01- 6032	Books & Publications	75	100	0	100		
1- 01- 6052	Travel, Conferences, Meetings	17,300	25,000	25,000	25,525		Conference registration (\$6,375); air/travel (\$3,900); hotels (\$11,500); meals (\$3,750); LofCC; CCCA; CJPIA; NLC; SGVCOG
1- 01- 6053	Memberships & Dues	22,250	24,200	22,600	23,700		LofCC (\$8,200); LA League (\$1,200); CCCA (\$3,100); SCAG (\$2,000); NLC (\$1,875); SGVCOG (\$6,325); LAFCO (\$500); Misc. (\$500)
1- 01- 6061	Professional Services	32,800	47,000	32,800	31,500		Sac. Lobbyist (\$30K); CC Summer Intern (\$1,500)
1- 01- 6087	Community Newsletter	0	5,375	5,375	11,000		Printing & mailing costs (2 issues)
1- 01- 6088	City Communications/Special Events	15,175	16,525	19,300	11,000		City/Chamber Mixer (\$8,500); Special trophies and awards (\$2,500)
	Sub-total	87,600	118,200	105,075	102,825	0	
	<i>CAPITAL OUTLAY</i>						
1- 01- 8231	Furnishings & Equipment		500	0	500		Miscellaneous
	Sub-total	0	500	0	500	0	
	TOTAL PROGRAM COSTS	135,000	168,675	158,075	162,100	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

2- LEGAL SERVICES (Page 1 of 1)

GENERAL

ADMINISTRATION

Legal Services are provided to the City on a contract basis by a private law firm specializing in municipal practice and, to a limited extent, the California Joint Powers Insurance Authority, the District Attorney's Office and special counsel law firms.

The City currently contracts its legal services with the law firm McKenna, Long & Aldridge. As the City's general legal counsel, the City Attorney reviews staff reports for legal implications and interpretation, drafts ordinances, investigates planning and environmental issues, reviews contracts, keeps the City informed of changes in State and Federal laws, and makes recommendations on pending litigation. Special legal counsel and the Los Angeles County District Attorney's Office provide special prosecution services to the City for municipal code violations. The law firm Liebert Cassidy Whitmore provides special employment law counsel and other services under the Employment Relations Consortium.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
1- 02- 6032	Books & Publications	1,550	1,750	1,500	1,500		CEB (\$1,000); Miscellaneous (\$500)
1- 02- 6052	Travel, Conferences & Meetings	75	1,400	1,000	1,300		League City Attys.; Labor Law; CAALAC
1- 02- 6053	Memberships & Dues	3,375	3,550	3,550	3,550		State/L.A. Bar Dues (\$550); Labor Consortium (\$3,000)
1- 02- 6061	Professional Services	120,425	132,000	128,300	132,000		Retainer (\$122K); Special projects (\$10K)
1- 02- 6062	Litigation	24,800	30,000	35,000	32,000		Unanticipated Litigation
1- 02- 6064	Special Counsel	92,150	81,000	56,200	80,000		Employment Atty. (\$15K); Labor Atty. (\$10K); Cable Atty. (\$1K); City Prosecutor (\$18K); Route 710 Atty. & Consult. (\$15K); Misc. special projects (\$21K)
	Sub-total	242,375	249,700	225,550	250,350	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	TOTAL PROGRAM COSTS	242,375	249,700	225,550	250,350	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

3- CITY MANAGER (Page 1 of 2)

GENERAL

ADMINISTRATION

The City Manager is the chief executive officer appointed by the City Council to manage the day-to-day affairs of the City and to ensure the effective implement of City Council policies and directives. The City Manager is responsible for the enforcement of all local ordinances and laws. The City Manager hires the City staff and monitors and evaluates the performance of contract personnel providing municipal services.

The City Manager's budget funds the City Manager, Senior Management Analyst (Legis.) and part-time Intern positions. Responsibilities of the department include: implementation of City Council policies, goals and directives; preparation of the annual budget; legislative analysis; special events coordination; transportation planning; personnel and benefits administration; Youth Council activities; intergovernmental coordination; Joint Use Committee coordination; purchasing; and response to citizen complaints and concerns.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 03- 5001	Salaries (Full-time)	269,600	273,225	273,225	285,950		CM; Sr. Mgmt. Anlyst II Intern 1 Retiree
1- 03- 5002	Salaries (Part-time)	29,375	27,725	23,225	26,600		
1- 03- 5003	Salaries (Other)	75	1,500	1,500	500		
1- 03- 5004	Retirement (PERS)	58,975	66,200	62,125	87,750		
1- 03- 5006	Health Insurance	10,175	10,875	10,425	10,825		
1- 03- 5010	Medicare	4,625	4,425	4,375	4,450		
1- 03- 5020	Cafeteria Plan Benefits	25,075	25,450	24,300	21,000		
	Sub-total	397,900	409,400	399,175	437,075	0	

PROGRAM

FUND

DEPARTMENT

3- CITY MANAGER (Page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 03- 6032	Books & Publications	425	450	350	450		Newspapers; Professional Publications
1- 03- 6051	Auto Allowance & Mileage	2,075	2,000	1,800	2,000		
1- 03- 6052	Travel, Conferences, Meetings	9,250	12,150	9,500	10,300		JPIA; SGVCMA; CCCA; LCC; Kiwanis; CALPELRA; SGVCOG; Chamber events; MMASC
1- 03- 6053	Memberships & Dues	550	500	775	800		SGVCMA; MMASC; CALPELRA
1- 03- 6054	Employee Educ. & Training	0	500	0	500		
1- 03- 6061	Professional Services	0	1,000	1,000	1,000		
	Sub-total	12,300	16,600	13,425	15,050	0	
	<i>CAPITAL OUTLAY</i>						
1- 03- 8231	Furnishings & Equipment	0	1,000	500	1,000		Miscellaneous
	Sub-total	0	1,000	500	1,000	0	
	TOTAL PROGRAM COSTS	410,200	427,000	413,100	453,125	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

4- CITY CLERK (Page 1 of 2)

GENERAL

CITY CLERK

The City Clerk is responsible for the conduct of municipal elections; serves as the Fair Political Practices Commission filing officer; attests to proper execution of public documents; prepares agendas and takes minutes of City Council meetings; is responsible for the publication of official notices; administers the City-wide records management program. The City Clerk's Office also assists staff and the public in researching information. The City Clerk acts as a notary public and deputy registrar.

The City Clerk's Office is currently staffed by the City Clerk and Administrative Clerk. Responsibilities of the department include support and information services to the public and other departments.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 04- 5001	Salaries (Full-time)	64,450	63,650	62,950	82,525		City Clerk
1- 04- 5002	Salaries (Part-time)	41,950	42,050	51,675	44,825		Administrative Clerk (Temp. & Perm.)
1- 04- 5003	Salaries (Other)	750	225	200	0		
1- 04- 5004	Retirement (PERS)	10,550	18,375	19,125	22,750		City Clerk; Admin. Clerk (Perm.)
1- 04- 5006	Health Insurance	25,450	27,175	21,050	22,075		3 Retirees
1- 04- 5010	Medicare	1,850	1,700	1,700	1,875		
1- 04- 5011	FICA	1,375	1,450	1,500	1,475		Admin. Clerk (Temp.)
1- 04- 5020	Cafeteria Plan Benefits	12,050	15,550	14,850	15,675		City Clerk; Admin. Clerk (Perm.)
	Sub-total	158,425	170,175	173,050	191,200	0	

PROGRAM

FUND

DEPARTMENT

4- CITY CLERK (Page 2 of 2)

GENERAL

CITY CLERK

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 04- 6031	Office Supplies	150	100	100	200		Notary supplies; ordinance/minutes/proclamation paper; binders
1- 04- 6033	Books & Publications	25	100	125	125		Election Code Book; Election Handbook
1- 04- 6051	Auto Allowance & Mileage	300	500	450	450		Mileage (avg. \$37/mo.)
1- 04- 6052	Travel, Conferences, Meetings	50	1,700	2,100	2,250		CCAC Conf.; IIMC Conf.; Qtrly. Mtgs.
1- 04- 6053	Memberships & Dues	250	650	575	675		CCAC; IIMC; CACEO; ARMA; Notary Public Ins.
1- 04- 6054	Employee Educ. & Training	225	250	1,300	2,200		Clerk certificate seminars; training; Notary Public Commission for Admin. Clerk
1- 04- 6061	Professional Services	20,800	69,400	61,950	22,650		MuniCode supplements (\$3,775); Iron Mtn. Records storage (\$11,375); Minutes Preparation (\$4K) ; City Clerk Consultant (\$3K); Courier Services (\$500)
	Sub-total	21,800	72,700	66,600	28,550		
	<i>CAPITAL OUTLAY</i>						
1- 04- 8231	Furnishings & Equipment	0	0	100	500		
1- 04- 8239	Document Imaging System	0	10,000	0	10,000		Records management
	Sub-total	0	10,000	100	10,500	0	
	TOTAL PROGRAM COSTS	180,225	252,875	239,750	230,250	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

5- PLANNING/BUILDING & SAFETY (Page 1 of 2)

GENERAL

COMMUNITY DEVELOPMENT

The Planning/Building & Safety program is responsible for the development and implementation of the City's goals and policies for land use and building development. The Planning division is responsible for the General Plan update, zoning, project review, code enforcement and regional environmental issues. The Building and Safety division and Building Inspectors are responsible for the implementation and enforcement of the Building Code and related codes (plumbing, electrical, mechanical, etc.), the review of grading and structural plans, the issuance of permits, and on-site inspections.

The Planning/Building & Safety program currently funds the Director of Community Development, Sr. Planner, 2 Planners, 2 Assistant Planners, Clerk-Typist, Clerical Aide, and Planning Intern. The staff provide support to the Planning Commission and Design Commission, both five-member citizen boards appointed by the City Council to publicly review major development projects as well as consider amendments to City planning policies. Under contract with the County of Los Angeles, one Office Manager, one Sr. Building Inspector, and one Building Inspector provide building & safety inspection services to the community.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 05- 5001	Salaries (Full-time)	562,900	574,875	577,900	590,275		Director; Sr. Planner; 2 Pl.; 2 Asst Pl.; Clerk-Typ. Clerical Aide; Planning Intern 2 employees + 3 Retirees 2 employees 2 employees 5 employees
1- 05- 5002	Salaries (Part-time)	26,500	25,600	19,500	32,125		
1- 05- 5003	Salaries (Other)	225	750	325	750		
1- 05- 5004	Retirement (PERS)	111,950	126,475	121,650	134,150		
1- 05- 5006	Health Insurance	69,575	75,550	77,050	84,700		
1- 05- 5007	Vision Insurance	500	525	525	525		
1- 05- 5009	Dental Insurance	1,000	1,050	1,125	1,050		
1- 05- 5010	Medicare	9,050	8,875	8,925	9,250		
1- 05- 5011	FICA	1,650	1,575	1,225	775		
1- 05- 5020	Cafeteria Plan Benefits	49,275	49,175	49,175	54,925		
	Sub-total	832,625	864,450	857,400	908,525	0	

PROGRAM

FUND

DEPARTMENT

5- PLANNING/BUILDING & SAFETY (Page 2 of 2)

GENERAL

COMMUNITY DEVELOPMENT

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 05- 6032	Books & Publications	700	500	200	500		Assessors maps; OPR pub.; Zoning Report
1- 05- 6034	Printing & Publishing	1,475	3,000	500	6,000		Gen. Pln./Zon. maps (\$1K); project reproduc. for GP update (\$3K); DVSP userguide manual (\$1K) Green & Water brochures (\$500); Tree guide (\$500) \$500/mtg. x 22 mtgs (PC & DC)
1- 05- 6035	Stipend	8,000	11,000	9,100	11,000		
1- 05- 6037	Expendable Equipment	300	0	0	0		
1- 05- 6051	Auto Allowance & Mileage	225	300	100	300		Mileage (avg. \$25/mo.)
1- 05- 6052	Travel, Conferences, Meetings	4,550	5,500	5,000	7,000		Planner's Institute/APA conference
1- 05- 6053	Memberships & Dues	1,700	2,500	2,550	2,550		APA dues; CalED
1- 05- 6054	Employee Educ. & Training	375	1,000	400	1,000		Planning & CEQA Seminars
1- 05- 6060	L.A. County Contract Services	465,225	435,000	450,000	525,000		Building insp. Serv. (\$465K); Cust. Serv. Imp. (\$60K)
1- 05- 6061	Professional Services	87,375	124,775	120,750	111,500		Contract Architect (\$1K); Code Enforcement Officer (\$98K); Rev. Experts (\$3,500); Doc. Edge (\$3,000) Cust. Serv/Team-Building (\$1K); Data mgmt. (\$5K)
1- 05- 6065	General Plan Update	33,825	48,000	18,000	122,000		GP consultant & EIR (\$72K); Implementation (\$50K)
1- 05- 6068	Commercial Facade Rehab.	6,400	6,400	6,000	6,000		
1- 05- 6093	Documents/Recordings	500	11,750	15,150	10,000		County Recorder (Cert. of Occup.; Fish & Game)
	Sub-total	610,650	649,725	627,750	802,850	0	
	<i>CAPITAL OUTLAY</i>						
1- 05- 8231	Furnishings & Equipment	375	1,800	1,100	1,000		Storage/cabinets(\$1,000)
	Sub-total	375	1,800	1,100	1,000	0	
	TOTAL PROGRAM COSTS	1,443,650	1,515,975	1,486,250	1,712,375	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

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DEPARTMENT

6- NON-DEPARTMENTAL (Page 1 of 2)

GENERAL

ADMINISTRATION

The Non-Departmental Program includes all expenditures that are unassignable to specific departments or are expenditures that are related to support services.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 06- 5005	Workers Compensation	127,750	121,375	66,650	68,750		FY12-13 Premium (\$68,750) Retro Incentive (\$0)
1- 06- 5008	Life Insurance	10,450	10,775	9,600	9,475		
1- 06- 5012	Leave Buy-back	54,525	48,650	45,000	46,350		Based on anticipated employee participation
1- 06- 5014	Wellness Program	4,550	5,000	4,500	5,000		Based on anticipated employee participation
1- 06- 5015	Unemployment	13,625	10,000	5,000	10,000		Unanticipated claims
1- 06- 5017	Deferred Compensation	19,500	22,000	22,000	22,000		24 x \$500 + 5 x \$2,000
1- 06- 5018	Survivor Benefit	1,550	1,550	1,450	1,500		
1- 06- 5019	OPEB Trust	0	63,650	0	0		Reflected as Op. Transfer to Reserves in FY 12-13
1- 06- 5031	Miscellaneous Benefits	20,750	21,475	21,475	22,025		Performance Bonus Program
	Sub-total	252,700	304,475	175,675	185,100	0	
	<i>OPERATIONS EXPENSES</i>						
1- 06- 6031	Office Supplies	45,250	39,000	38,500	39,000		
1- 06- 6033	Postage	15,550	17,000	16,000	17,000		(\$1,415 x 12 mos.)
1- 06- 6034	Printing & Publishing	40,375	33,000	43,000	40,500		Public Hearing Notices; Legal Notices; Job ads.
1- 06- 6037	Expendable Equipment	425	500	100	500		Computer peripherals
1- 06- 6038	Lease Agreements	29,650	35,575	35,000	35,575		Caltrans lot (\$3,200); Postage machine (\$3,600) SCE (\$6,350); Off-site Storage (\$3,600); Cerro Negro (\$6,825); Copy machines (\$12K)
1- 06- 6040	Claim Settlements	73,900	10,000	750	10,000		Settlement of small claims matters
1- 06- 6041	Insurance Premiums	498,925	450,125	473,050	236,650		Gen. Liab. (\$227,350); Property (\$5,775); Environmental (\$3,525); Retro Incentive (\$0)
1- 06- 6042	Surety & Employee Bonds	900	1,200	950	1,200		City Clerk/Treasurer/Notary

PROGRAM

FUND

DEPARTMENT

6- NON-DEPARTMENTAL (Page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES (cont.)</i>						
1- 06- 6045	Personnel Administration	1,525	4,000	2,800	4,000		Recruitment expenses; pre-employment physicals
1- 06- 6051	Auto Allowance & Mileage	1,875	2,500	2,200	2,500		Gasoline for 2 City vehicles (\$210/mo.)
1- 06- 6052	Travel, Conferences, Meetings	8,575	9,000	6,200	8,500		City Council & Staff Meetings
1- 06- 6054	Employee Educ. & Training	50	0	0	3,000		Computer; City policies; safety & risk mgmt. training
1- 06- 6061	Professional Services	33,875	52,350	52,350	47,025		Computer/IT services (\$31,525); ISP (\$4,450); Web maint. (\$2,000); 47 Gapp acnts. (\$2,350) Website development (\$5,800); FTP service (\$900)
1- 06- 7101	Equip. Maint./Service Agrmnts.	17,975	26,550	26,250	25,375		Office equip (\$1,000); computer/server maint. (\$2,000); Accounting software (\$2,000); City vehicles (\$1,500); Comcate cust. serv (\$7,675); Comcate code enf. (\$5,000); Copiers (\$6,200)
	Sub-total	768,850	680,800	697,150	470,825	0	
	<i>CAPITAL OUTLAY</i>						
1- 06- 8237	Computer Equip./Software	49,600	22,425	22,400	18,000		8 computers(\$6,400); GIS computer (\$2,175); 4 iPad tablets (\$1,975); 13 UPS battery back-ups (\$1,200); 2 printers (\$1,550); 12 MS Office subscriptions (\$1,725); 5 Adobe Photoshop Lic. (\$475); POE switch (\$2,500)
1- 06- 8239	Geographical Information System	12,900	13,750	13,750	6,700		ESRI GIS maint. (\$2,100); DataQuick (\$1,600); GIS Consult. (\$1,500); XY Maps maint. (\$1,500)
	Sub-total	62,500	36,175	36,150	24,700	0	
	TOTAL PROGRAM COSTS	1,084,050	1,021,450	908,975	680,625	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

8- ELECTIONS (Page 1 of 1)

GENERAL

CITY CLERK

The City Clerk is responsible for the conduct and administration of all municipal elections. As a general law City, elections are held every two years, in March, for the purpose of electing City Council members. In addition, the City may conduct special elections as needed for such purposes as referendums or City Council vacancies. The next general municipal election is scheduled for March, 2013.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
1- 08- 6033	Postage	5,650	0	0	6,500		Vote By Mail, sample ballots & miscellaneous
1- 08- 6034	Printing & Publishing	2,025	0	0	3,500		Election materials
1- 08- 6060	L.A. County Contract Services	1,700	0	0	2,500		County Clerk services
1- 08- 6061	Professional Services	47,500	0	0	70,000		Mrtn. & Chap (\$55,000); Consultant (\$15,000)
1- 08- 6084	Precinct Workers	3,975	0	0	4,500		Eight precincts
1- 08- 6085	Contingent Reserve	475	0	0	500		AV processing & election night personnel; new language requirements
	Sub-total	61,325	0	0	87,500	0	
	<i>CAPITAL OUTLAY</i>						
1- 08- 8231	Furnishings & Equipment	0	0	0	5,000		Desk/workstation; cabinet
	Sub-total	0	0	0	5,000	0	
	TOTAL PROGRAM COSTS	61,325	0	0	92,500	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

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DEPARTMENT

10- FINANCE (Page 1 of 2)

GENERAL

FINANCE

The Finance program reflects the expenditures related to management of the City's finances. The Finance Department is comprised of the Director of Finance, Senior Accountant, Business License Clerk and Account Clerk. The City Treasurer's costs are also included in the Finance Program budget. The City Treasurer is the primary investment officer and manages the investment portfolio of the City. The City Treasurer is appointed by the City Council and provides monthly reports to the City Council on the status of the City's investments. The City Treasurer and Finance Director provide support to the Investment and Financing Advisory Committee, which is made up of volunteer residents appointed by the City Council to provide advice and investment insight on the City's investment decisions.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 10- 5001	Salaries (Full-time)	247,100	252,550	229,950	258,775		Finance Director; Accountant.; Business Lic. Clerk Account Clerk; Treasurer
1- 10- 5002	Salaries (Part-time)	44,525	55,475	63,625	56,325		
1- 10- 5003	Salaries (Other)	50	1,575	2,250	1,000		
1- 10- 5004	Retirement (PERS)	57,000	64,600	62,425	66,150		
1- 10- 5010	Medicare	4,775	4,725	4,775	5,075		
1- 10- 5011	FICA	450	900	900	900		
1- 10- 5020	Cafeteria Plan Benefits	35,275	35,225	32,025	35,100		
	Sub-total	389,175	415,050	395,950	423,325	0	Treasurer

PROGRAM

FUND

DEPARTMENT

10- FINANCE (Page 2 of 2)

GENERAL

FINANCE

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 10- 6032	Books & Publications	475	350	325	350		WSJ; Miscellaneous
1- 10- 6035	Stipend	7,200	0	0	0		Treasurer to PT employee
1- 10- 6051	Auto Allowance & Mileage	150	250	100	125		Average \$10/mo.
1- 10- 6052	Travel, Conferences, Meetings	675	700	400	700		CSMFO; CMTA; IFAC
1- 10- 6053	Memberships & Dues	825	850	750	800		CSMFO, CMTA, GFOA; AGA dues
1- 10- 6054	Employee Education & Training	175	850	800	800		Miscellaneous
1- 10- 6061	Professional Services	179,500	194,175	200,625	208,850		Auditor (\$60K); St. Controller (\$2K); ADP fees (\$10K); BofA (\$3K); LA Co. fee for collection of property taxes (\$96K); HdL Consult. fees (\$6K); PFM Invest. Advisors (\$16K); BofNY Safekeeping (\$1K); HdL Bus. Lic. Software (\$2,400); ComputerWorks (\$1K); CAFR Award (\$450); OPEB Actuarial (\$2,600); Temp. Accounting (\$8,400)
	Sub-total	189,000	197,175	203,000	211,625		
	<i>CAPITAL OUTLAY</i>						
	Sub-total	0	0	0	0	0	
	TOTAL PROGRAM COSTS	578,175	612,225	598,950	634,950	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

21- PUBLIC SAFETY (Page 1 of 2)

GENERAL

ADMINISTRATION

The Public Safety program encompasses programs and services related to the protection of the general health, safety and welfare of the community. Under various funding arrangements, many public safety services are provided by the County of Los Angeles including law enforcement, fire protection/paramedics and ambulance service. The Pasadena Humane Society provides animal care, control and sheltering services. In addition, the Public Safety program supports the Success Through Awareness Resistance ("STAR") program presented in the schools as well as provides for graffiti abatement and the contracting of crossing guards at the various local school sites.

A Public Safety Coordinator is assigned the implementation aspects of the City's emergency preparedness efforts. In addition, the Public Safety Coordinator provides primary staff support to the Public Safety Commission, a five-member advisory Commission appointed by the City Council to monitor and make recommendations on matters involving the City's public safety and emergency preparedness efforts. A Volunteer Emergency Response Team ("VERT"), comprised of community volunteers, is trained to assist the City in responding to catastrophic, emergency and significant community events, should the need arise.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 21- 5001	Salaries (Full-time)	65,900	69,200	70,450	74,200		Public Safety Coordinator
1- 21- 5004	Retirement (PERS)	13,000	15,225	14,825	16,325		
1- 21- 5010	Medicare	1,025	1,025	1,075	1,125		
1- 21- 5020	Cafeteria Plan Benefits	9,800	9,775	9,775	9,775		
	Sub-total	89,725	95,225	96,125	101,425	0	

PROGRAM

FUND

DEPARTMENT

21- PUBLIC SAFETY (Page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 21- 6030	Materials/Supplies	100	300	225	300		Signs/vests
1- 21- 6032	Books & Publications	0	100	100	100		Emergency guides/information
1- 21- 6034	Printing & Publishing	275	600	500	600		Hazard Mitigation Plan
1- 21- 6035	Stipend	1,300	2,875	1,950	2,875		\$250/mtg. x 11 mtgs.+ \$125
1- 21- 6037	Expendable Equipment	4,775	0	0	0		
1- 21- 6038	Lease Agreements	8,750	8,750	8,750	8,750		Annual CRISCOM fee (Reverse 9-1-1 system)
1- 21- 6052	Travel, Conferences, Meetings	3,525	3,000	3,000	3,000		Commission; staff; deputy; Captain
1- 21- 6054	Employee Educ. & Training	50	500	500	500		CSTI Training
1- 21- 6055	L.A. Co. Sheriff's STAR Program	34,050	35,225	35,225	36,000		1% increase; Partial reimburse: St. Bedes (\$5,200)
1- 21- 6056	Sheriff's Liability Insurance	94,125	0	0	106,225		4% of all Sheriff's costs, incl. SLESF (waived for 11-12)
1- 21- 6057	L.A. Co. Sheriff's Spc. Assign. Dep.	158,400	218,300	145,150	223,175		City liaison deputy/School Resource Officer
1- 21- 6058	L.A. Co. Sheriff's Overtime	31,325	75,000	51,625	84,000		Gen. (\$55K); Fiesta Days (\$20K); Float escort (\$1K); Rn for Hgry. (\$5K); Fun Run (\$3K)
1- 21- 6059	L.A. Co. Sheriff's Department	2,010,650	2,100,200	2,091,725	2,147,025		Incl. 2.23% increase
1- 21- 6061	Professional Services	84,375	84,375	80,350	89,375		Pred. animals/census (\$4,500); cross. guards (\$81,875) Radio narrow-banding (\$3K)
1- 21- 6070	Pasadena Humane Society	41,350	48,600	48,600	50,000		Animal control services
1- 21- 6081	Programs (Public Safety Comm.)	450	2,000	2,000	5,000		Public Education (\$500); Postage (\$1K); Misc. (\$3,500)
1- 21- 6082	Emergency Preparedness	350	1,000	1,500	1,500		Exercises; rotate supplies/materials
1- 21- 6083	VERT Program	375	2,000	2,000	2,000		Level II CERT ongoing program
1- 21- 7101	Equip. Maint./Service Agr.	650	1,500	1,325	1,500		City radios maintenance; radar repair/re-certification
1- 21- 7114	Graffiti Abatement	2,825	2,000	500	1,500		Graffiti removal (labor/materials)
	Sub-total	2,477,700	2,586,325	2,475,025	2,763,425	0	
	<i>CAPITAL OUTLAY</i>						
1- 21- 8233	Grant Expenditures	19,500	0	0	0		
	Sub-total	19,500	0	0	0	0	
	TOTAL PROGRAM COSTS	2,586,925	2,681,550	2,571,150	2,864,850	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

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DEPARTMENT

31- RECREATION & HUMAN SERVICES (Page 1 of 2)

GENERAL

ADMINISTRATION

The Recreation & Human Services program provides funding for contracted recreation programs as well as support to community and human services organizations. The City contracts with the Community Center of La Canada Flintridge for community teen and other recreation programs. In addition, the City funds a series of community concerts ("Music in the Park") and beach excursions which are held during the Summer months. The City also provides funding to the La Canada Flintridge Leisure Club and Crescenta-Canada YMCA in support of local senior citizen programs. The City's Skate Park program, a Joint Use effort with the LCUSD, is included within this program budget as is funding for the Joint Use Library, located at La Canada High School. Funding for various civic and community organizations, as "Contributions to Community Groups", are also included in this program.

The Recreation & Human Services program funds the Director of Administrative Services and Sr. Management Analyst positions that provide primary support to the Parks and Recreation Commission, a five-member advisory body appointed by the City Council to review and oversee local recreation and human services needs. This program also funds the part-time Recreation Specialists who provide adult supervision at the City's skate park facility.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 31- 5001	Salaries (Full-time)	206,200	212,175	214,575	224,625		Director of Admin. Services; Sr. Mgmt. Analyst II Recreation Specialists (4)
1- 31- 5002	Salaries (Part-time)	17,475	20,800	18,350	21,450		
1- 31- 5004	Retirement (PERS)	42,000	46,675	45,175	49,425		
1- 31- 5010	Medicare	3,800	3,650	3,625	3,850		
1- 31- 5011	FICA	850	1,300	1,050	1,325		
1- 31- 5020	Cafeteria Plan Benefits	22,450	19,550	19,550	19,550		Director; Sr. Management Analyst
	Sub-total	292,775	304,150	302,325	320,225	0	

PROGRAM

FUND

DEPARTMENT

31- RECREATION & HUMAN SERVICES (Page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 31- 6032	Books & Publications	0	75	50	75		NPRS
1- 31- 6034	Printing & Publishing	0	125	0	125		LCHS Boosters programs/advertisement
1- 31- 6035	Stipend	2,600	2,750	2,700	2,750		\$250/mtg. x 11 mtgs.
1- 31- 6051	Auto Allowance & Mileage	1,125	1,375	1,250	1,375		Average \$115/mo. x 12 mos.
1- 31- 6052	Travel, Conferences & Meetings	3,425	4,500	4,250	4,750		CCCA; JPIA; MMASC; SCPLRC; LACPR;
1- 31- 6053	Memberships & Dues	225	400	300	400		CPRS; MMASC; SCP; CalPELRA
1- 31- 6064	Lighting (School Fields)	9,550	15,300	11,250	12,250		User groups
1- 31- 6073	Contributions to Comm. Groups	154,225	270,025	264,775	191,500		TofR (\$10,200); CofC (\$100K); YMCA (\$29K)
							LCHS Music Parents (\$5K); One City/ Book (\$1,500);
							Leisure Club (\$3,500); Valley Beautiful (\$12K);
							Community Center (\$25K); Merchant Conn. (\$5,300)
1- 31- 6081	Programs (Recreation)	29,025	27,500	30,175	28,450		Prgrms./Special Events (\$500); Music/Movies-in-the-Park - 14 concerts (\$27,950)
1- 31- 6085	Youth Council Activities	50	1,000	275	1,000		
1- 31- 6086	Joint Use Library	66,275	65,000	61,825	65,000		
1- 31- 6087	Skate Park	500	400	175	400		Supplies
	Sub-total	267,000	388,450	377,025	308,075	0	
	<i>CAPITAL OUTLAY</i>						
1- 31- 8231	Furnishings & Equipment	47,875	12,250	12,250	21,200		LCHS Var. BB field netting (\$3K); LCHS Oak Grove field netting (\$5,550); BB field lighting cab. (\$12,650)
	Sub-total	47,875	12,250	12,250	21,200	0	
	TOTAL PROGRAM COSTS	607,650	704,850	691,600	649,500	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

42- PUBLIC WORKS (Page 1 of 2)

GENERAL

PUBLIC WORKS

The Public Works program is responsible for maintaining and improving the City's infrastructure. Responsibilities include: street and sidewalk construction; street maintenance and repair; median construction and maintenance; street and traffic lighting; street sweeping; facilities maintenance; engineering; roadside tree inventory and maintenance.

The Public Works program is staffed by the Public Works Director, City Engineer, Administrative Assistant and Public Works Inspector. Other positions assist the Director and have been relected in other program divisions of this budget. In addition to the Public Works staff and a consultant Traffic Engineer, the Public Works Commission, a five-member advisory body appointed by the City Council, makes recommendations on needed improvements to the City's infrastructure.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 42- 5001	Salaries (Full-time)	392,700	387,950	373,850	387,325		Director; Mgmt. Analyst; City Engineer; P.W. Insp. Part time P.W. Insp.
1- 42- 5002	Salaries (Part-time)	4,450	7,075	9,150	9,025		
1- 42- 5003	Salaries (Other)	1,675	1,000	175	0		
1- 42- 5004	Retirement (PERS)	78,050	85,350	78,525	85,200		2 Retirees
1- 42- 5006	Health Insurance	26,950	20,725	20,625	22,175		
1- 42- 5010	Medicare	6,300	5,825	5,850	5,950		3 employees + 80% of P.W. Insp.
1- 42- 5011	FICA	275	450	575	550		
1- 42- 5020	Cafeteria Plan Benefits	39,000	37,425	36,050	37,300		
	Sub-total	549,400	545,800	524,800	547,525	0	

PROGRAM

FUND

DEPARTMENT

42- PUBLIC WORKS (Page 2 of 2)

GENERAL

PUBLIC WORKS

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 42- 6030	Materials/Supplies	1,675	3,600	3,000	3,000		Supplies (\$1,700); Flags (\$1,300)
1- 42- 6032	Books & Publications	200	675	675	675		Resource & Reference Material
1- 42- 6034	Printing & Publishing	325	500	350	500		Miscellaneous
1- 42- 6035	Stipend	1,800	2,875	2,100	2,875		\$250/mtg. x 11 mtgs. + \$125
1- 42- 6051	Auto Allowance & Mileage	1,275	2,000	1,700	2,000		Mileage (average \$166/mo.)
1- 42- 6052	Travel, Conferences & Meetings	3,350	3,000	2,925	3,300		MSA; APWA; PWOI; CCCA; MMASC
1- 42- 6053	Memberships & Dues	225	500	425	500		MSA; PWO; Street Tree Association
1- 42- 6054	Employee Educ. & Training	0	400	250	500		Seminars; tuition
1- 42- 6061	Professional Services	337,450	295,000	298,000	298,000		Traffic Engineer (\$125K); Flag Hang. (\$10K); Arborist (\$15K); Consultant Engineers (\$130K); Pavement Mgmt. (\$5K); Arborist Emer Resp (\$3K); Misc (\$10K)
1- 42- 7113	Street Maintenance	160,150	170,000	140,000	212,300		Annual maintenance (\$172,300); Entry sign (\$22K); Street signs (\$18K)
1- 42- 7120	Tree Trimming	351,850	350,000	352,000	493,700		Grid pruning program in 12-13
1- 42- 7121	Tree Spraying & Inspection	38,000	50,000	49,000	50,000		Deodar Spray (\$25K); General (\$25K)
1- 42- 7123	Replanting of Trees	25,425	15,000	12,000	13,000		
	Sub-total	921,725	893,550	862,425	1,080,350	0	
	<i>CAPITAL OUTLAY</i>						
1- 42- 8231	Furnishings & Equipment	0	4,000	3,950	4,000		Various PW workstations & Dept. improvements
1- 42- 8237	Computer Equip./Software	0	1,500	0	1,500		CAD (\$1,500)
1- 42- 8239	Street Improvements	22,775	7,000	7,000	7,000		Unanticipated improvements
	Sub-total	22,775	12,500	10,950	12,500	0	
	TOTAL PROGRAM COSTS	1,493,900	1,451,850	1,398,175	1,640,375	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

45- PARKS & LANDSCAPE (Page 1 of 3)

GENERAL

PUBLIC WORKS

The Parks & Landscape program is responsible for the maintenance and care of greenscape in the City's parks and median sites. Services are provided under contract with a private landscape maintenance firm. In addition, the program funds on-going maintenance of school district fields and tennis courts as required under the Joint Use Agreement between the City and the La Canada Unified School District. The majority of the City's trail system is maintained by the Los Angeles County Parks & Recreation Department, however, trails located in Cherry Canyon are maintained by the City's landscape maintenance contractor. The Parks & Landscape program receives staff support from the Senior Management Analyst II, Management Aide, Facilities Maintenance Superintendent and Clerk-Typist.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 45- 5001	Salaries (Full-time)	270,400	276,700	277,925	285,300		Sr. M. Analyst II; M. Aide; Fac. Maint. Spt.; Clrk-Typ.
1- 45- 5003	Salaries (Other)	25	1,000	25	1,000		
1- 45- 5004	Retirement (PERS)	53,925	60,875	58,500	62,775		
1- 45- 5010	Medicare	4,275	4,150	4,225	4,225		
1- 45- 5020	Cafeteria Plan Benefits	39,350	39,250	39,225	39,250		
	Sub-total	367,975	381,975	379,900	392,550	0	

PROGRAM

FUND

DEPARTMENT

45- PARKS & LANDSCAPE (Page 2 of 3)

GENERAL

PUBLIC WORKS

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 45- 6023	Water	122,775	93,500	108,500	110,000		Parks, medians, Joint-Use fields
1- 45- 6027	Electricity	21,125	20,350	21,500	21,350		Memorial Park Restrooms; irrigation controllers; Holiday lights
1- 45- 6030	Materials/Supplies	925	3,500	3,500	3,500		Irrig. parts (\$2K); RR supplies (\$400); bulbs (\$400) keys/locks (\$100); signs (\$375); Misc (\$225)
1- 45- 6032	Books & Publications	0	50	50	50		Trade publications
1- 45- 6034	Printing and Publishing	50	50	25	50		Miscellaneous printing
1- 45- 6052	Travel, Conferences & Meetings	475	700	475	700		Conferences (\$500); meetings (\$200)
1- 45- 6053	Memberships & Dues	50	300	275	300		MMASC; MSA; Turf Association
1- 45- 6054	Employee Educ. & Training	0	200	100	600		Seminars/tuition
1- 45- 6061	Professional Services	12,925	54,225	54,225	52,000		Vector Control Services (\$25K); Annexation (\$27K)
1- 45- 6073	Contributions to Comm. Groups	0	1,000	500	1,000		Eagle Scout projects (5 x \$200 ea.)
1- 45- 7105	Park Maintenance	192,900	181,750	185,000	181,750		Contractor (\$148K); vandalism (\$1,500); electrical (\$1,500); Custodial (\$20,750); safety/repair (\$4K); Mayors' Discovery Park (\$5K); Misc (\$1K)
1- 45- 7107	Joint Use Site Maintenance	301,825	282,000	286,000	282,000		Contractor (\$277K); Repair (\$1K); Facility signage (\$1K); Vandalism repair (\$1K) Electrical (\$1K); Fence repair (\$1K)
1- 45- 7109	Median & Right-of-Way Maint.	69,825	65,500	67,000	65,500		Contractor (\$51K); Vandalism repair (\$1,500); Holiday lights (\$500); Old Town Medians (\$1,200); Electric. maint. (\$5,300); Utility Improv. (\$6K)
1- 45- 7110	Trail Maintenance & Easements	19,150	19,000	19,250	19,000		Contractor (\$11,500); signs (\$500); Loop Trail III (\$5K); Misc (\$2K)
1- 45- 7118	Property Maintenance	62,350	38,000	38,725	38,000		Hall Cyn. (\$4,725); Cherry Cyn. (\$15,750); CN (\$3,500) Rockridge (\$3,925); Wimbledon (\$1,275); Descanso Trail (\$8K); Misc (\$825)
	Sub-total	804,375	760,125	785,125	775,800	0	

PROGRAM

FUND

DEPARTMENT

45- PARKS & LANDSCAPE (Page 3 of 3)

GENERAL

PUBLIC WORKS

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>CAPITAL OUTLAY</i>						
1- 45- 8231	Furnishings & Equipment	3,350	500	500	500		2 trash cans at school fields
	Sub-total	3,350	500	500	500	0	
	TOTAL PROGRAM COSTS	1,175,700	1,142,600	1,165,525	1,168,850	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

48- CITY HALL (Page 1 of 1)

GENERAL

PUBLIC WORKS

In 1991, the City Council established the LCF Public Improvement Corporation ("PIC") for the purpose of arranging and executing Certificates of Participation ("COPs") to finance the purchase of an office building located at 1327 Foothill Boulevard for use as a City Hall. COPs, in the amount of \$1.2 million, were issued to finance the purchase. In 2009, the City Council authorized the call and payment of the outstanding COPs. Subsequently, ownership and title of the building was transferred from the PIC to the City. The City Hall program includes all expenditures related to the maintenance, use and improvement of the building.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
1- 48- 6021	Telephone, Cellular, Pager	27,375	22,800	23,125	22,800		Avg. \$1,900/mo. x 12 mos.
1- 48- 6023	Water	775	900	825	900		
1- 48- 6027	Electricity	24,300	22,000	22,775	21,000		
1- 48- 6029	Gas	1,125	1,300	1,175	1,300		
1- 48- 6037	Custodial Service	14,900	14,000	14,700	14,000		Contractor (\$12,000); Supplies (\$1,500); Misc. (\$500)
1- 48- 6061	Professional Services	725	775	750	775		Security System Lease
1- 48- 7103	Building Maintenance	16,675	10,000	10,125	10,500		Miscellaneous
1- 48- 7104	General Maintenance	3,950	6,000	6,300	6,000		Plumbing, electrical, service agreements
1- 48- 7106	Landscape Maintenance	6,300	9,000	8,500	9,000		Contractor (\$8,400); plants (\$600)
	Sub-total	96,125	86,775	88,275	86,275	0	
	<i>CAPITAL OUTLAY</i>						
1- 48- 8231	Furnishings & Equipment	47,650	6,000	6,000	8,000		Desk/cabinets (\$4K); Media Equip. (\$3K); Misc (\$1K)
1- 48- 8233	Building Improvements	2,375	15,000	15,000	19,225		Admin/Fin modular walls (\$12,725); Council Chambers carpet (\$6,500)
	Sub-total	50,025	21,000	21,000	27,225	0	
	TOTAL PROGRAM COSTS	146,150	107,775	109,275	113,500	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

49- LANTERMAN HOUSE (Page 1 of 1)

GENERAL

PUBLIC WORKS

The Lanterman House, located at 4420 Encinas Drive, was presented to the City as a gift from the Lanterman Family in January, 1985. The house was built in 1915 by the Lanterman family and still contains all of the original furnishings. Plans to remodel and refurbish the house into a museum and limited cultural center have been completed and can now be enjoyed by the entire community and local historians. A grant from the State of California was received by the City to aid in the restoration process.

The City Council established the Lanterman Historical Museum Foundation to oversee continuing operations for the reconstruction and management of the Lanterman House Museum. The Lanterman House program contains funding for the day-to-day management and operations of the facility as well as other obligations that are consistent with provisions of the Lanterman Foundation Agreement.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
1- 49- 6021	Telephone Charges	850	825	750	825		
1- 49- 6023	Water	2,950	2,900	2,975	2,900		
1- 49- 6027	Electricity	4,750	4,300	3,000	3,500		
1- 49- 6029	Gas	1,150	1,200	1,100	1,200		
1- 49- 6061	Professional Services	2,350	2,500	2,400	2,500		
1- 49- 6073	Contributions to Comm. Groups	81,050	87,125	87,125	91,700		Security System Found. Agrmnt. (\$41,500); Exec. Dir./Payroll (\$50,200)
1- 49- 7103	Building Maintenance	1,425	5,000	5,125	5,000		Unanticipated repairs
1- 49- 7106	Landscape Maintenance	6,150	10,000	9,800	10,000		Contractor (\$10K)
	Sub-total	100,675	113,850	112,275	117,625	0	
	<i>CAPITAL OUTLAY</i>						
1- 49- 8233	Building Improvements	4,125	10,000	10,000	9,000		Concrete work (\$2,400); Painting (\$4,600); Masonry work (\$2K)
	Sub-total	4,125	10,000	10,000	9,000	0	
	TOTAL PROGRAM COSTS	104,800	123,850	122,275	126,625	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

50- LANTERMAN AUDITORIUM (Page 1 of 1)

GENERAL

ADMINISTRATION

The Lanterman Auditorium program identifies and provides funding for personnel, operations and maintenance for the Lanterman Auditorium facility. The Lanterman Auditorium is owned by the La Canada Unified School District and operated and maintained by the City under the Joint Use Agreement.

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 50- 5002	Salaries (Part-time)	43,075	39,075	38,750	40,875		3 Part-Time employees Anticipated overtime
1- 50- 5003	Salaries (Other)	1,200	1,200	1,200	1,200		
1- 50- 5004	Retirement (PERS)	5,350	6,050	5,900	6,450		
1- 50- 5010	Medicare	725	700	725	725		
1- 50- 5011	FICA	1,050	725	750	725		
1- 50- 5020	Cafeteria Plan Benefits	5,750	5,750	5,750	5,750		
	Sub-total	57,150	53,500	53,075	55,725	0	
	<i>OPERATIONS EXPENSES</i>						
1- 50- 6023	Water	4,125	4,750	4,425	4,850		Carpet cleaning (3 x \$625 each) Stage floor maint. (\$2,750); Clean concrete floor (\$1K) Entry area paint (\$550); Replace restroom exhaust fans (\$1,575)
1- 50- 6027	Electricity	8,500	9,000	8,400	9,000		
1- 50- 6029	Gas	2,150	3,000	2,700	3,000		
1- 50- 6037	Custodial Service	8,250	8,275	8,500	8,425		
1- 50- 6061	Professional Services	1,175	1,875	1,875	1,875		
1- 50- 7103	Building Maintenance	13,350	5,550	5,400	5,875		
	Sub-total	37,550	32,450	31,300	33,025	0	
	<i>CAPITAL OUTLAY</i>						
1- 50- 8233	Building Improvements	13,000	0	0	6,250		Monument sign (\$6,250)
	Sub-total	13,000	0	0	6,250	0	
	TOTAL PROGRAM COSTS	107,700	85,950	84,375	95,000	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND

DEPARTMENT

53- STORM WATER MGMT. (NPDES) (Page 1 of 1)

GENERAL

PUBLIC WORKS

ACCT. NO.	LINE ITEM DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>						
1- 53- 5001	Salaries (Full-time)	4,900	13,950	13,950	14,225		20% Public Works Inspector
1- 53- 5004	Retirement (PERS)	975	3,075	3,075	3,125		
1- 53- 5010	Medicare	50	225	225	225		
1- 53- 5020	Cafeteria Plan Benefits	800	1,950	1,950	1,950		20% of one employee
	Sub-total	6,725	19,200	19,200	19,525	0	
	<i>OPERATIONS EXPENSES</i>						
1- 53- 6030	Materials/Supplies	0	500	225	500		NPDES related supplies
1- 53- 6032	Books & Publications	0	50	50	50		
1- 53- 6033	Postage	0	500	225	500		
1- 53- 6034	Printing & Publishing	0	1,000	500	1,000		
1- 53- 6054	Employee Educ. & Training	0	200	100	200		
1- 53- 6060	L.A. Co. Contract Services	17,600	22,000	21,500	22,000		Restaurant/Commercial Inspections
1- 53- 6061	Professional Services	27,450	61,000	61,000	71,000		Metals TMDL monitoring (\$3K); Water Effects Ratio Study (\$19,500); Other TMDL education & monitoring (\$18,500); Septic Syst. Inventory (\$20K) MS4 projects (\$10K)
1- 53- 6173	Interagency Projects	0	23,325	23,325	23,325		LA River Metals TMDL Study
	Sub-total	45,050	108,575	106,925	118,575	0	
	<i>CAPITAL OUTLAY</i>		0	0	0		
	TOTAL PROGRAM COSTS	51,775	127,775	126,125	138,100	0	

**SPECIAL FUND PROGRAM EXPENDITURES
& FUND BALANCE**

CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET
FUND BALANCE

PROGRAM

DEPARTMENT

GENERAL (Page 1 of 2)

FUND - 1

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE:	13,766,425	14,310,625	14,752,875	14,320,925		
	General Fund (Operating) Revenues	11,252,950	11,249,250	11,248,900	11,425,100		
	Operating Reimbursements:						
	Reimbursement - Traffic Safety (2)	100,000	100,000	53,350	90,000		Reimbursement of law enforcement costs
	Reimbursement - CDBG (11)	10,050	6,675	6,675	0		Salary reimbursement (Project admin.)
	Reimbursement - Sanitation (20)	0	42,375	42,375	0		District formation cost reimbursement
	Reimbursement - Sewer Redemp. (22)	14,200	12,950	14,000	13,075		District 1 staff costs reimbursement
	Reimbursement - Sewer Redemp. (25)	21,125	19,975	20,975	19,950		District 2 staff costs reimbursement
	Reimbursement - Prop. A (30)	44,925	47,425	47,425	50,375		Salary reimbursement
	Reimbursement - JAG Grant (33)	0	0	10,300	0		Reimbursement of law enforcement costs
	Reimbursement - Solid Waste (32)	178,500	186,850	186,850	193,800		Salary reimbursement
	Reimbursement - Sewer Redemp. (42)	21,575	19,175	20,950	19,050		District 3 staff costs reimbursement
	Sub-total: Operating Reimbursements	390,375	435,425	402,900	386,250	0	
	Transfers In/Other Direct Revenues (to Reserves):						
	FHWA Disaster Reimbursement	96,175	0	6,625	0		Jan./Feb. 2005 Rainstorm
	FEMA Disaster Reimbursement	1,024,225	75,000	75,000	0		Jan./Feb. 2005 Rainstorm/2010 Mudslides
	Subtotal - Transfers In/Other Direct:	1,120,400	75,000	81,625	0	0	
	TOTAL AVAILABLE FUNDS:	26,530,150	26,070,300	26,486,300	26,132,275	0	

PROGRAM

FUND BALANCE

DEPARTMENT

GENERAL (Page 2 of 2)

FUND - 1

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>EXPENDITURES & TRANSFERS:</i>							
	Operating Budget Expenditures	10,409,600	10,674,100	10,299,150	11,013,075		
	Disaster Expenditures	145,825	298,200	321,950	0		
From Operating Budget:							
	Transfer Out - To Bonds & Grants (4)	0	12,500	12,500	0		Passive Park
	Transfer Out - To Proposition C (29)	0	70,000	70,000	0		W. Fthl Bike Ln./Alta Canyon Sidewalk
	Transfer Out - To Capital Projects (31)	691,425	712,800	712,800	667,275		See Schedule CP-1A
	Transfer Out - To SLESF Fund (35)	66,425	61,825	48,975	65,450		For Traffic Investigator position (difference)
	Transfer Out - To AQMD Fund (37)	0	15,000	15,000	0		For tree planting project
	Subtotal - Transfers to Other Funds	757,850	872,125	859,275	732,725	0	
	Transfer to Reserves - for OPEB	0	0	0	65,550		
	Subtotal - From Operating Budget	757,850	872,125	859,275	798,275		
From Reserves:							
	Transfer Out - To Bonds & Grants (4)	0	80,000	80,000	0		For Flint Trail
	Transfer Out - To Capital Projects (31)	464,000	605,000	605,000	470,000		See Schedule CP-1B
	Subtotal - From Reserves:	464,000	685,000	685,000	470,000	0	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		11,777,275	12,529,425	12,165,375	12,281,350	0	
ENDING FUND BALANCE:		14,752,875	13,540,875	14,320,925	13,850,925	0	
<i>FUND EQUITY:</i>							
	Reserved for Loans/Advances	2,076,500	1,977,150	1,977,150	1,872,475		
	Designated for Tree Fund	114,775	109,775	113,775	104,575		
	Designated for OPEB	61,800	125,450	125,450	191,000		
	Undesignated	12,499,800	11,328,500	12,104,550	11,682,875	0	
<i>TOTAL FUND EQUITY:</i>		14,752,875	13,540,875	14,320,925	13,850,925	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

TRAFFIC SAFETY (Page 1 of 2)

FUND - 2

ADMINISTRATION

The Traffic Safety Fund allocates revenues received as a result of vehicle code violations which occur within the City. Monies from the Traffic Safety Fund are used to reimburse the General Fund for law enforcement costs.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	(9,325)	0	0	
2- 00- 4421	Vehicle Code Fines	90,675	100,000	62,675	90,000		
2- 00- 4610	Interest	0	0	0	0		
	Subtotal - Revenues	90,675	100,000	62,675	90,000	0	
	Transfers In	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		90,675	100,000	53,350	90,000	0	

PROGRAM

FUND BALANCE

DEPARTMENT

TRAFFIC SAFETY (Page 2 of 2)

FUND - 2

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
2- 21- 6070	L.A. Co. Superior Courts	0	0	0	0		
	Subtotal - Operations Expenses	0	0	0	0		
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Reimbursement - To General Fund (1) - Operating	100,000	100,000	53,350	90,000		
	TOTAL EXPENDITURES & TRANSFERS	100,000	100,000	53,350	90,000	0	
	ENDING FUND BALANCE:	(9,325)	0	0	0	0	
FUND EQUITY:		(9,325)	0	0	0	0	
	Undesignated	0	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

STATE GAS TAX (Page 1 of 2)

FUND - 3

PUBLIC WORKS

The State of California allocates Gas Tax monies to cities for the purpose of road and street maintenance and improvements. To be eligible for certain gas tax funds, the City is required to maintain an appropriate level of General Fund expenditures on street and road improvements.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	400	0	0	0	0	
3- 00- 4441	State Gas Tax (2106)	69,675	73,000	75,425	74,650		
3- 00- 4442	State Gas Tax (2107)	148,350	154,775	149,725	149,900		
3- 00- 4443	State Gas Tax (2107.5)	5,000	5,000	5,000	5,000		
3- 00- 4449	State Gas Tax (2103)	172,775	200,000	227,850	234,550		Replaced Traffic Congestion Relief (Prop 42)
3- 00- 4450	State Gas Tax (2105)	111,150	116,300	105,575	104,450		
3- 00- 4610	Interest	525	525	525	525		
	Subtotal - Revenues	507,475	549,600	564,100	569,075	0	
	Transfer In - SW Fund (32)	38,675	38,275	38,275	38,275		Street Sweeping
	Subtotal - Transfers In	38,675	38,275	38,275	38,275	0	
<i>TOTAL AVAILABLE FUNDS:</i>		546,550	587,875	602,375	607,350	0	

PROGRAM

FUND BALANCE

DEPARTMENT

STATE GAS TAX (Page 2 of 2)

FUND - 3

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
3- 42- 6064	Lighting (Street & Traffic)	78,150	89,600	109,625	108,375		
3- 42- 7113	Street Maintenance	337,125	367,000	361,475	367,700		
3- 42- 7117	Street Sweeping	131,275	131,275	131,275	131,275		
	Subtotal - Operations Expenses	546,550	587,875	602,375	607,350	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Transfer Out - To Capital Projects (31)	0	0	0	0		
	TOTAL EXPENDITURES & TRANSFERS	546,550	587,875	602,375	607,350	0	
	ENDING FUND BALANCE:	0	0	0	0	0	
FUND EQUITY:		0	0	0	0	0	
	Undesignated	0	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

BONDS & GRANTS (Page 1 of 2)

FUND - 4

ADMINISTRATION

The Bonds & Grants Fund (formerly the Parkland Bond Fund) allocates revenues and grant monies received from other agencies for various acquisition and improvement projects.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	(8,350)	(17,575)	(62,075)	126,100		
4- 00- 4483	Prop. 40 (2002 Per Capita)	220,000	220,000	0	0		MPIII
4- 00- 4484	Prop. 40 (2002 Roberti Z-Berg)	56,725	56,725	0	0		MPIII
4- 00- 4489	Prop. A Rec. (Excess Funding)	0	416,825	141,825	275,000		Flint (\$141,825, received in 11-12); Passive (\$150K) Cherry (\$85K); Flint II (\$40K)
4- 00- 4490	Prop. A Rec. (Maint. & Servicing)	33,150	33,150	33,150	33,150		Community Center maintenance
	Subtotal - Revenues	309,875	726,700	174,975	308,150		
	Transfer In - General Fund Operating	0	12,500	12,500	0		FY11/12: Passive Park
	Transfer In - General Fund Reserves	0	80,000	80,000	0		FY11/12: Flint Trail II (\$80K)
	Transfer In - Capital Projects Fund (31)	180,000	0	0	0		FY 10/11 MPIII: from Fund 31 "Undesignated"
	Subtotal - Transfers In	180,000	92,500	92,500	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		481,525	801,625	205,400	434,250	0	

PROGRAM

FUND BALANCE

DEPARTMENT

BONDS & GRANTS (Page 2 of 2)

FUND - 4

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
4- 42- 7104	General Maintenance	33,150	33,150	33,150	33,150		For Community Center to reimb. building maint.
	Subtotal - Operations Expenses	33,150	33,150	33,150	33,150		
	<i>CAPITAL OUTLAY</i>						
4- 45- 8234	Trail Constr. - Indiana Overcrossing	16,300	0	0	0		Project complete
4- 45- 8235	Trail Constr. - Flint Trail II	0	120,000	18,000	102,000		Prop A Excess (\$40K); GF (\$80K)
4- 45- 8236	Trail Constr. - Cherry Canyon	0	70,000	11,000	74,000		Prop A Excess (\$85,000)
4- 50- 8241	Park Improvements - Mem. Prk. III	475,625	66,350	4,150	0		
4- 50- 8242	Park Improvements - Passive Park	18,525	180,300	13,000	167,300		Prop. A Excess (\$150K); GF (\$37,500)
	Subtotal - Capital Outlay	510,450	436,650	46,150	343,300	0	
	<i>TRANSFERS</i>	0	0	0	0	0	
TOTAL EXPENDITURES & TRANSFERS:		543,600	469,800	79,300	376,450	0	
ENDING FUND BALANCE:		(62,075)	331,825	126,100	57,800	0	

FUND EQUITY:		(62,075)	331,825	126,100	57,800	0	
	Designated for Flint Trail	(142,750)	(925)	(925)	0		\$925 from undesignated in 12-13
	Designated for Flint Trail II	0	0	62,000	0		
	Designated for Cherry Canyon	0	15,000	(11,000)	0		
	Designated for Indiana Overcrossing	(13,300)	(13,300)	(13,300)	0		Complete - \$13,300 from undesignated in 12-13
	Designated for Memorial Park III	51,700	262,075	47,550	47,550		
	Designated for Passive Park	17,800	0	17,300	0		
	Designated for Glenhaven Park	(5,975)	0	0	0		Project complete - \$5,975 from undesig. in 11-12
	Undesignated	30,450	68,975	24,475	10,250		
TOTAL FUND EQUITY:		(62,075)	331,825	126,100	57,800	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

TRANSP. DEVELOPMENT ACT (Page 1 of 2)

FUND - 5

PUBLIC WORKS

The Transportation Development Act Fund allocates revenues and grant monies received from the State of California. The City utilizes T.D.A. monies for the improvement of bicycle lanes and other transportation/infrastructure related projects.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0		
5- 00- 4540	T.D.A. S.B. 821	2,425	15,450	15,450	10,250		
5- 00- 4610	Interest	0	25	25	25		
	Subtotal - Revenues	2,425	15,475	15,475	10,275	0	
	Transfers In	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		2,425	15,475	15,475	10,275	0	

PROGRAM

FUND BALANCE

DEPARTMENT

TRANSP. DEVELOPMENT ACT (Page 2 of 2)

FUND - 5

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
5- 06- 6085	Contingency	0	0	0	0		
5- 42- 6060	L.A. County Contract Services	0	0	0	0		
	Subtotal - Operations Expenses	0	0	0	0	0	
	<i>CAPITAL OUTLAY</i>						
5- 42- 8239	Street Improvements	2,425	15,475	15,475	10,275		Sidewalk/crosswalk improvements
	Subtotal - Capital Outlay	2,425	15,475	15,475	10,275	0	
	<i>TRANSFERS</i>						
	Transfers Out - To General Fund (1) - Operating	0	0	0	0		
	TOTAL EXPENDITURES & TRANSFERS:	2,425	15,475	15,475	10,275	0	
	ENDING FUND BALANCE:	0	0	0	0	0	

FUND EQUITY:	0	0	0	0	0	
Undesignated	0	0	0	0	0	
TOTAL FUND EQUITY:	0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

DEBT SERVICE FUND (Page 1 of 2)

FUND - 9

FINANCE

The Debt Service Fund is a set-aside fund to account for and pay the La Canada Public Improvement Corporation the lease payments for rental of City Hall. In turn, the Public Improvement Corporation makes payments on the Certificates of Participation (COPs) used to finance the purchase of City Hall. The COPs were paid off in full in May 2009.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0	0	
9- 00- 4610	Interest	0	0	0	0		
9- 00- 4710	Miscellaneous Income	0	0	0	0		
9- 00- 4850	Proceeds of Long Term Debt	0	0	0	0		
	Subtotal - Revenues	0	0	0	0	0	
	Transfer In - General Fund Operating	0	0	0	0		
	Transfer In - General Fund Reserves	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		0	0	0	0	0	

PROGRAM

FUND BALANCE

DEPARTMENT

DEBT SERVICE (Page 2 of 2)

FUND - 9

FINANCE

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
9- 48- 6038	Lease Agreements (Principal Pymnt.)	0	0	0	0		
9- 48- 6039	Lease Interest Expense	0	0	0	0		
9- 48- 6061	Professional Services	0	0	0	0		
	Subtotal - Operations Expenditures	0	0	0	0		
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Transfers Out - To General Fund (1) - Reserves	0	0	0	0		
	TOTAL EXPENDITURES & TRANSFERS:	0	0	0	0		
	ENDING FUND BALANCE:	0	0	0	0		
FUND EQUITY:		0	0	0	0		
	Undesignated	0	0	0	0		
TOTAL FUND EQUITY:		0	0	0	0		

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

COMMUNITY DEV. BLOCK GRANT (Page 1 of 2)

FUND - 11

COMM. DEVELOPMENT

The Community Development Block Grant fund tracks the City's share of the Los Angeles County entitlement. Funds are used to assist low and moderate income residents, to remove blight, and to finance A.D.A. improvements to public facilities.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	12,100	2,025	0	0	0	
11- 00- 4410	Revenues	111,325	158,725	91,425	128,400		
	Subtotal - Revenues	111,325	158,725	91,425	128,400	0	
	Transfer In - General Fund (1)	0	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		123,425	160,750	91,425	128,400	0	

PROGRAM

FUND BALANCE

DEPARTMENT

COMMUNITY DEV. BLOCK GRANT (Page 2 of 2)

FUND - 11

COMM. DEVELOPMENT

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
11- 42- 7000	LACCDC Payment	12,100	0	0	0		
11- 42- 9904	Subsidy Prgms-Sewer Connection	32,900	48,400	29,000	56,400		
11- 42- 9907	Subsidy Prgms-Residential Rehab.	68,375	105,675	55,750	72,000		
	Subtotal - Operations Expenses	113,375	154,075	84,750	128,400		
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Reimbursement - To General Fund (1) - Operating	10,050	6,675	6,675	0		Reimburse GF (Project Administration)
	TOTAL EXPENDITURES & TRANSFERS:	123,425	160,750	91,425	128,400		
	ENDING FUND BALANCE:	0	0	0	0	0	
FUND EQUITY:		0	0	0	0	0	
	Undesignated	0	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SANITATION (Page 1 of 2)

FUND - 20

PUBLIC WORKS

The Sanitation Fund is a City created fund to track expenditures related to Sanitation Districts #28 and #34. In addition, the Fund tracks revenues and expenditures related to the acquisition and installation of a community sewer system.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	67,375	62,325	72,375	30,000	0	
20- 00- 4140	Property Tax	5,000	5,000	0	5,000		
	Subtotal - Revenues	5,000	5,000	0	5,000	0	
	Loan Advance - from General Fund (1)	0	0	0	0		(see "Loan Advance - Detail" below)
<i>TOTAL AVAILABLE FUNDS:</i>		72,375	67,325	72,375	35,000	0	

<i>LOAN ADVANCE - DETAIL:</i>							
	District 4 Expenses	0	0	0	0		
	District 5 Expenses	0	0	0	0		
	District 6 Expenses	0	0	0	0		
	Total Loan Advance:	0	0	0	0	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SANITATION (Page 2 of 2)

FUND - 20

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
20- 47- 6061	Professional Services (San. #34)	0	5,000	0	5,000		
	Subtotal - Operations Expenditures	0	5,000	0	5,000	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Transfer Out - General Fund (01)	0	42,375	42,375	0		
	Transfer Out - Capital Projects (31)	0	0	0	30,000		
	Subtotal - Transfers Out	0	42,375	42,375	30,000		
	TOTAL EXPENDITURES & TRANSFERS:	0	47,375	42,375	35,000	0	
	ENDING FUND BALANCE:	72,375	19,950	30,000	0	0	

FUND EQUITY:	72,375	19,950	30,000	0	0	
Desig. For GF Repayment	0	0	0	0	0	
Designated for Future District # 4	49,950	28,950	28,950	0		
Designated for Future District # 5	(31,575)	(31,575)	(31,575)	(31,575)		
Designated for Future District # 6	49,775	28,400	28,400	27,350		
Undesignated	4,225	(5,825)	4,225	4,225		
TOTAL FUND EQUITY:	72,375	19,950	30,000	0	0	

LOANS/OBLIGATIONS:						
Owed by Future District # 4	346,525	325,525	325,525	296,575		
Owed by Future District # 5	351,150	351,150	351,150	351,150		
Owed by Future District # 6	50,000	28,625	28,625	27,575		
TOTAL LOANS/OBLIGATIONS:	747,675	705,300	705,300	675,300	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER IMPROVEMENT FUND 98-1 (Page 1 of 2)

FUND - 21

PUBLIC WORKS

The Sewer Improvement Fund tracks revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0	0	
21- 00- 4410	Other Sewer Charges	0	0	0	0	0	
21- 00- 4412	Prepayments (AD 98-1)	0	0	0	0	0	
21- 00- 4610	Interest	0	0	0	0	0	
	Sub-total - Revenues	0	0	0	0	0	
	Loan Advance - from General Fund (1)	0	0	0	0	0	
	Transfer In - from General Fund (1)	0	0	0	0	0	
	Transfer In - from SRF (22)	0	0	0	0	0	
	Sub-total - Loan/Transfers In	0	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	0	0	0	0	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER IMPROVEMENT FUND 98-1 (Page 2 of 2)

FUND - 21

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
21- 40- 6010	Professional Services (AD 98-1)	0	0	0	0	0	
21- 00- 6072	Capital Construction (AD 98-1)	0	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>						
	Transfer Out - To General Fund (1) - Operating	0	0	0	0	0	
	TOTAL EXPENDITURES & TRANSFERS:	0	0	0	0	0	
	ENDING FUND BALANCE:	0	0	0	0	0	
FUND EQUITY:		0	0	0	0	0	
	Undesignated	0	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER REDEMPTION FUND 98-1 (Page 1 of 2)

FUND - 22

PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	10,150	0	0	
22- 00- 4410	Sewer Assess. Fees (AD 98-1)	557,650	558,000	560,475	560,000		
22- 00- 4412	Prepayments (AD 98-1)	36,925	3,000	0	3,000		
22- 00- 4413	Penalties	1,625	1,000	2,175	1,000		
22- 00- 4420	Administrative Fee (AD 98-1)	26,200	25,950	25,950	26,075		\$30/parcel x 869 parcels
22- 00- 4610	Interest	5,375	3,500	3,800	3,500		
	Subtotal - Revenues	627,775	591,450	592,400	593,575	0	
	Transfers In - General Fund (01)	0	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		627,775	591,450	602,550	593,575	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER REDEMPTION FUND 98-1 (Page 2 of 2)

FUND - 22

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
22- 40- 6010	Professional Services (AD 98-1)	13,250	13,000	11,950	13,000		Willdan Financial (\$11,600); Other (\$1,400)
	Subtotal - Operations Expense	13,250	13,000	11,950	13,000	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>						
	Reimbursement - To General Fund (1) - Operating	14,200	12,950	14,000	13,075		Admin. Fee revenue less Prof. Services expend.
	Transfer Out - To SDSF (23)	590,175	565,500	576,600	567,500		
	Subtotal - Transfers Out	604,375	578,450	590,600	580,575	0	
	TOTAL EXPENDITURES & TRANSFERS:	617,625	591,450	602,550	593,575	0	
	ENDING FUND BALANCE:	10,150	0	0	0	0	
FUND EQUITY:		10,150	0	0	0	0	
	Undesignated	10,150	0	0	0	0	
TOTAL FUND EQUITY:		10,150	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER DEBT SERVICE FUND 98-1 (Page 1 of 2)

FUND - 23

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	55,500	35,925	185,275	300,100		
23- 00- 4610	Interest Income	17,100	10,000	10,750	10,000		
	Subtotal - Revenues	17,100	10,000	10,750	10,000	0	
	Transfer In - from SRF(22)	590,175	565,500	576,600	567,500		
<i>TOTAL AVAILABLE FUNDS:</i>		662,775	611,425	772,625	877,600	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER DEBT SERVICE FUND 98-1 (Page 2 of 2)

FUND - 23

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
23- 40- 6038	Principal Loan Payment	417,800	417,800	417,800	417,800		SWRCB Repayment of Advance
23- 40- 6039	Interest Loan Expense	59,700	54,725	54,725	49,400		
	Subtotal - Operations Expenses	477,500	472,525	472,525	467,200	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>	0	0	0	0		
	TOTAL EXPENDITURES & TRANSFERS:	477,500	472,525	472,525	467,200	0	
	ENDING FUND BALANCE:	185,275	138,900	300,100	410,400	0	
FUND EQUITY:		185,275	138,900	300,100	410,400	0	
	Designated for Final SWRCB Payment	185,275	138,900	300,100	410,400		Set-aside for final SWRCB payment in 2019
	TOTAL FUND EQUITY:	185,275	138,900	300,100	410,400	0	
LOANS/OBLIGATIONS:							
	Due to SWRCB (Loan)	3,760,125	3,342,325	3,342,325	2,924,525		
	TOTAL LOANS/OBLIGATIONS:	3,760,125	3,342,325	3,342,325	2,924,525	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER IMPROVEMENT FUND 02-1 (Page 1 of 2)

FUND - 24

PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	(993,850)	(994,100)	(995,100)	(995,100)		
24- 00- 4412	Prepayments (AD 02-1)	0	0	0	0		
24- 00- 4550	Miscellaneous Revenue	0	0	0	0		
24- 00- 4610	Interest	0	0	0	0		
	Subtotal - Revenues	0	0	0	0	0	
	Transfer In - SDSF 02-1 (26)	0	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		(993,850)	(994,100)	(995,100)	(995,100)	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER IMPROVEMENT FUND 02-1 (Page 2 of 2)

FUND - 24

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
24- 40- 6010	Professional Services (AD 02-1)	1,250	0	0	0		
	Subtotal - Operations Expenses	1,250	0	0	0	0	
	<i>CAPITAL OUTLAY</i>						
24- 00- 6072	Capital Construction (AD 02-1)	0	0	0	0		
	Subtotal - Capital Outlay	0	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0		
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	1,250	0	0	0	0	
	ENDING FUND BALANCE:	(995,100)	(994,100)	(995,100)	(995,100)	0	
<i>FUND EQUITY:</i>		(995,100)	(994,100)	(995,100)	(995,100)	0	
	Undesignated	(995,100)	(994,100)	(995,100)	(995,100)		
<i>TOTAL FUND EQUITY:</i>		(995,100)	(994,100)	(995,100)	(995,100)	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER REDEMPTION FUND 02-1 (Page 1 of 2)

FUND - 25

PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	31,675	0	0	
25- 00- 4410	Sewer Assess. Fees (AD 02-1)	993,900	968,000	975,650	975,000		
25- 00- 4412	Prepayments (AB 02-1)	18,475	0	11,750	5,000		
25- 00- 4413	Penalties	4,550	2,000	4,275	2,500		
25- 00- 4420	Administrative Fee (AD 02-1)	36,625	36,475	36,475	36,450		1,215 parcels x \$30
25- 00- 4610	Interest	8,275	5,000	6,000	5,500		
	Subtotal - Revenues	1,061,825	1,011,475	1,034,150	1,024,450	0	
	Transfers In	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		1,061,825	1,011,475	1,065,825	1,024,450	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER REDEMPTION FUND 02-1 (Page 2 of 2)

FUND - 25

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
25- 40- 6010	Professional Services (AD 02-1)	15,500	16,500	15,500	16,500		Willdan Financial (\$15,000), Other (\$1,500)
	Subtotal - Operations Expense	15,500	16,500	15,500	16,500	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>						
	Reimbursement - To General Fund (1) - Operating	21,125	19,975	20,975	19,950		Admin. Fee revenue less Prof. Services expend.
	Transfer Out - SDSF (26)	993,525	975,000	1,029,350	988,000		
	Subtotal - Transfers Out	1,014,650	994,975	1,050,325	1,007,950	0	
	TOTAL EXPENDITURES & TRANSFERS:	1,030,150	1,011,475	1,065,825	1,024,450	0	
	ENDING FUND BALANCE:	31,675	0	0	0	0	
FUND EQUITY:		31,675	0	0	0	0	
	Undesignated	31,675	0	0	0	0	
TOTAL FUND EQUITY:		31,675	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER DEBT SERVICE FUND 02-1 (Page 1 of 2)

FUND - 26

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	2,907,500	2,882,725	3,086,325	3,280,600		
26- 00- 4610	Interest Income	73,650	45,000	53,300	50,000		
	Subtotal - Revenues	73,650	45,000	53,300	50,000	0	
	Transfer In - SRF (25)	993,525	975,000	1,029,350	988,000		
<i>TOTAL AVAILABLE FUNDS:</i>		3,974,675	3,902,725	4,168,975	4,318,600	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER DEBT SERVICE FUND 02-1 (Page 2 of 2)

FUND - 26

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
26- 40- 6038	Principal Loan Payment	622,425	637,375	637,375	652,675		SWRCB Loan Payment
26- 40- 6039	Interest Expense	155,125	146,425	146,425	137,500		SWRCB Interest
26- 40- 6040	Loan Service Charge	110,800	104,575	104,575	98,200		SWRCB Loan Service Charge
	Subtotal - Operations Expense	888,350	888,375	888,375	888,375	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	0	
	TOTAL EXPENDITURES & TRANSFERS:	888,350	888,375	888,375	888,375	0	
	ENDING FUND BALANCE:	3,086,325	3,014,350	3,280,600	3,430,225	0	
FUND EQUITY:		3,086,325	3,014,350	3,280,600	3,430,225	0	
	Reserved for future debt service	3,086,325	3,014,350	3,280,600	3,430,225		Final payments to SWRCB
TOTAL FUND EQUITY:		3,086,325	3,014,350	3,280,600	3,430,225	0	
LOANS/OBLIGATIONS:							
	Due to SWRCB (Loan)	10,458,100	9,820,725	9,820,725	9,168,050		
TOTAL LOANS/OBLIGATIONS:		10,458,100	9,820,725	9,820,725	9,168,050	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

MEASURE R (Page 1 of 2)

FUND - 28

ADMINISTRATION

In November 2008, Los Angeles County voters approved Measure R which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Measure R funds are used to fund transportation-related improvements. Measure R went into effect on July 1, 2009.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0		
28- 00- 4411	Measure R Revenues	177,925	177,500	181,300	181,500		
	Subtotal - Revenues	177,925	177,500	181,300	181,500	0	
	Transfers In	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		177,925	177,500	181,300	181,500	0	

PROGRAM

FUND BALANCE

DEPARTMENT

MEASURE R (Page 2 of 2)

FUND - 28

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
28- 51- 7000	Fund Trade (Sierra Madre)	177,925	177,500	181,300	5,675		
	Subtotal - Operations Expense	177,925	177,500	181,300	5,675	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>	0	0	0	0		
	TOTAL EXPENDITURES & TRANSFERS:	177,925	177,500	181,300	5,675	0	
	ENDING FUND BALANCE:	0	0	0	175,825	0	
FUND EQUITY:		0	0	0	175,825	0	
	Undesignated	0	0	0	175,825		
TOTAL FUND EQUITY:		0	0	0	175,825	0	
LOANS/OBLIGATIONS:							
	Due to Sierra Madre	186,975	10,875	5,675	0		
TOTAL LOANS/OBLIGATIONS:		186,975	10,875	5,675	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

PROPOSITION C (Page 1 of 2)

FUND - 29

ADMINISTRATION

In 1990, Los Angeles County voters approved Proposition C which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Proposition C funds are used to fund transportation-related improvements.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	(47,275)	110,500	143,725	256,500		
29- 00- 4411	Proposition C Revenues	238,700	242,775	256,225	255,000		
29- 00- 4610	Interest	2,225	1,250	2,550	2,925		
29- 00- 4710	Miscellaneous Revenue	31,800	24,025	0	0		MTA Bikeway Grant (Caltrans - Red Route)
	Subtotal - Revenues	272,725	268,050	258,775	257,925	0	
	Transfers In - AQMD Fund (37)	50,000	35,000	35,000	0		W Foothill Bike Lanes (\$50K)/W. Alta Canyon (\$35K)
	Transfers In - General Fund (01)	0	70,000	70,000	0		Alta Canyon Road Sidewalk (\$70K)
	Transfers In - Capital Projects Fund (31)	18,000	0	0	0		Red Route Bikeway Corridor (\$18K)
	Subtotal - Transfers In	68,000	105,000	105,000	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		293,450	413,550	437,500	514,425	0	

PROGRAM

FUND BALANCE

DEPARTMENT

PROPOSITION C (Page 2 of 2)

FUND - 29

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
29- 51- 6053	Memberships & Dues	2,300	2,275	2,275	2,300		SGVCOG
29- 51- 6061	Professional Services	77,075	67,500	66,825	74,175		25% Shuttle Service
	Subtotal - Operations Expense	79,375	69,775	69,100	76,475	0	
	<i>CAPITAL OUTLAY</i>						
29- 51- 8233	Capital Construction	52,000	0	250	0		Red Rte: MTA (\$31,775); CP (\$18K); Prop C (\$3,475)
29- 51- 8239	St. Imp. - W. Fthl. Bike./W Alta Canyonada	18,350	161,650	11,650	150,000		Prop C (\$25K); AQMD (85K) GF (70K)
	Subtotal - Capital Outlay	70,350	161,650	11,900	150,000	0	
	<i>TRANSFERS</i>						
	Transfers Out - To Capital Projects Fund (31)	0	100,000	100,000	0		Street Resurfacing 1201 (100K)
	Subtotal - Transfers Out	0	100,000	100,000	0	0	
	TOTAL EXPENDITURES & TRANSFERS:	149,725	331,425	181,000	226,475	0	
	ENDING FUND BALANCE:	143,725	82,125	256,500	287,950	0	
FUND EQUITY:		143,725	82,125	256,500	287,950	0	
	Designated for W. Fthl. Bike/W. Alta C.	56,650	0	150,000	0		
	Undesignated	87,075	82,125	106,500	287,950		
	TOTAL FUND EQUITY:	143,725	82,125	256,500	287,950	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

PROPOSITION A (Page 1 of 2)

FUND - 30

ADMINISTRATION

In 1982, Los Angeles County voters approved Proposition A which added an additional 1/2-cent sales tax collected in Los Angeles County. Proposition A monies are used to fund transportation-related programs.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	539,000	217,125	507,475	307,100		
30- 00- 4411	Proposition A Revenues	286,975	283,000	290,250	296,625		
30- 00- 4610	Interest	13,250	9,500	8,400	5,175		
	Subtotal - Revenues	300,225	292,500	298,650	301,800	0	
	Transfer In	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		839,225	509,625	806,125	608,900	0	

PROGRAM

FUND BALANCE

DEPARTMENT

PROPOSITION A (Page 2 of 2)

FUND - 30

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
30- 51- 6053	Memberships & Dues	2,775	5,750	2,800	5,775		AVSC (\$2,975); SGVCOG (\$2,800)
30- 51- 6061	Professional Services	266,425	261,950	256,250	263,000		Dial-A-Ride (\$22K); Beach Bus (\$12,750) Asst. to MTA Dir. (\$1,250); 75% Shuttle Service (\$222,500); Marketing (\$1,000); Bus Shelter maint. & repair (\$3,500)
	Subtotal - Operations Expenses	269,200	267,700	259,050	268,775	0	
	<i>CAPITAL OUTLAY</i>						
30- 51- 8231	Furnishings & Equipment	0	1,000	525	76,000		Bus Bench (\$1,000); Shuttle Bus purch. & refurb.
30- 51- 8233	Capital Construction	50	117,625	800	116,825		Overpass Lot improvements
30- 51- 8234	Oak Grove Bus Shelter	0	29,650	2,000	27,650		
	Subtotal - Capital Outlay	50	148,275	3,325	220,475	0	
	<i>TRANSFERS</i>						
	Reimbursement - To General Fund (1) - Operating	44,925	47,425	47,425	50,375		Salary Reimbursement
	Transfers Out - To Capital Projects Fund (31)	17,575	0	189,225	0		Memorial Park Crosswalk
	Subtotal - Transfers	62,500	47,425	236,650	50,375	0	
	TOTAL EXPENDITURES & TRANSFERS:	331,750	463,400	499,025	539,625	0	
	ENDING FUND BALANCE:	507,475	46,225	307,100	69,275	0	

FUND EQUITY:	507,475	46,225	307,100	69,275	0	
Undesignated	507,475	46,225	307,100	69,275	0	
TOTAL FUND EQUITY:	507,475	46,225	307,100	69,275	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

CAPITAL PROJECTS FUND (Page 1 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	1,188,425	1,820,675	1,336,300	997,925		
31- 00- 4411	Regional Measure R	0	600,000	50,000	572,650		For 0911 - Soundwall (Design)
31- 00- 4451	STP-L (Surface Transp. Program Local)	130,125	0	69,875	0		For 1001 - Street Resurface
31- 00- 4452	MTA Call for Projects	75,775	0	53,250	0		For 0803 - Ped./Eques. Xing (Verdugo/Descanso)
31- 00- 4455	HBRR (Hwy./Brdg. Replac. & Recon.)	0	1,626,200	600,000	1,026,200		For 0204 - Jessen Drive Bridge
31- 00- 4460	State Safe Routes to Schools Grant	9,600	405,000	15,000	390,000		For 1205 (11-12) - Ped Impr - Lasheart/Cornishon
31- 00- 4465	TCSP Grant	0	245,000	0	225,650		For 0911 - Soundwall (Design)
31- 00- 4470	Federal Stimulus Funds	229,825	0	0	0		For 0914 - Stimulus Resurf. Project
31- 00- 4471	EECBG (Energy Eff. Cons. Block Grant)	0	111,150	111,150	0		For 1103 (\$30,500); 1107 (\$80,650)
31- 00- 4472	CalRecycle RAC Grant	0	194,550	194,550	0		For 1201 - Street Resurface
31- 00- 4486	Donations	0	5,000	5,000	6,250		1105 (\$5K, 11-12); 0620 (\$5K); 1308 (\$1,250)
31- 00- 4489	La Canada Unif. Schl. Dist.	0	30,000	30,000	0		For 1107 - EECBG Lighting Improvements
31- 00- 4491	Proposition A Excess	0	0	0	30,000		For 0620 - Ultimate Destination
	Subtotal - Revenues	445,325	3,216,900	1,128,825	2,250,750	0	
	Transfer In - from Gen. Fund Operating (1)	691,425	712,800	712,800	667,275		See Schedule CP-1A
	Transfer In - from Gen. Fund Reserves (1)	464,000	605,000	605,000	470,000		See Schedule CP-1B
	Transfer In - from Sanitation (20)	0	0	0	30,000		See Schedule CP-20
	Transfer In - Proposition C Fund (29)	0	100,000	100,000	0		See Schedule CP-29
	Transfer In - Proposition A Fund (30)	17,575	0	189,225	0		See Schedule CP-30
	Transfer In - Solid Waste Fund (32)	50,000	211,000	211,000	100,000		See Schedule CP-32
	Subtotal - Transfers In	1,223,000	1,628,800	1,818,025	1,267,275	0	
<i>TOTAL AVAILABLE FUNDS:</i>		2,856,750	6,666,375	4,283,150	4,515,950	0	

PROGRAM

FUND BALANCE

DEPARTMENT

CAPITAL PROJECTS (Page 2 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	0	
	<i>CAPITAL OUTLAY</i>						
31- 50- 0000	Capital Projects	1,322,450	6,519,775	3,285,225	4,324,375		
	Subtotal - Capital Outlay	1,322,450	6,519,775	3,285,225	4,324,375	0	
	<i>TRANSFERS</i>						
	Transfer Out - Bonds & Grants Fund (4)	180,000	0	0	0		For Memorial Park Project
	Transfer Out - Proposition C (29)	18,000	0	0	0		For Red Route Bikeway Project
	Subtotal - Transfers	198,000	0	0	0		
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	1,520,450	6,519,775	3,285,225	4,324,375	0	
	ENDING FUND BALANCE:	1,336,300	146,600	997,925	191,575	0	

PROGRAM

FUND BALANCE

DEPARTMENT

CAPITAL PROJECTS (Page 3 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>FUND EQUITY</i>		1,336,300	146,600	997,925	191,575	0	
Designated for:							
0204	Jessen Drive Bridge (Design)	180,225	(650)	95,350	0		
0620	Ultimate Destination Pocket Park	38,000	0	61,000	0		
0703	Chevy Chase Crosswalk	108,350	(1,250)	15,650	15,650		
0713	City Hall Bldg./Security Improvements	47,200	0	47,200	0		
0803	Ped./Eques. Cross. (Verdugo/Descanso)	(23,175)	(23,175)	30,100	30,100		
0806	Olberz Park Improvements	8,425	225	8,425	225		
0911	Soundwall (Design)	(3,650)	(3,275)	(247,650)	25		
0912	Loop Trail Phase II	(9,575)	0	0	0		
0913	Olberz Park Lighting	69,200	1,650	69,200	1,650		
0914	Stimulus Project Street Resurface	(18,025)	0	0	0		
1001	Street Resurface & Slurry Seal	(45,950)	(63,975)	5,900	5,900		
1002	Memorial Park Crosswalk	28,700	(285,300)	0	0		
1101	Street Resurface & Slurry Seal	450,000	750	0	0		
1102	Miscellaneous Drainage Improvements	157,850	(10,150)	2,775	2,775		
1103	City Hall HVAC Replacement	85,175	0	27,550	27,550		
1104	Miscellaneous Guardrail Improvements	16,300	0	16,300	0		
1105	Cherry Canyon Trailhead Parking Area	8,000	0	10,025	0		
1106	Catch Basin Retrofit (Trash TMDL)	64,050	11,250	45,600	45,600		
1107	EECBG Lighting Replacements	13,675	0	0	0		
1108	City Hall Parking Lot Wall Replacement	3,175	0	3,175	3,175		
1201	Street Resurface & Slurry Seal	0	0	45,475	45,475		
1202	Miscellaneous Drainage Improvements	0	0	38,700	0		
1203	Oak Grove Drive Medians	0	0	115,700	0		
1204	Catch Basin Retrofit (Trash TMDL)	0	0	336,700	0		
1205	Ped. Improvements - Lasheart/Cornishon	0	0	40,000	0		
1206	Miscellaneous Concrete Repairs	0	0	5,000	5,000		
1207	Miscellaneous Bridge Repairs	0	0	74,875	0		
1208	Foothill Slope Repair	0	0	99,825	0		
1209	Lanterman Aud. Women's Restroom	0	0	(75)	(75)		

PROGRAM

FUND BALANCE

DEPARTMENT

CAPITAL PROJECTS (Page 4 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>FUND EQUITY</i>							
Designated for:							
1301	Street Resurface & Slurry Seal	0	0	0	0		
1302	Miscellaneous Drainage Improvements	0	0	0	0		
1303	Catch Basin Retrofit (Trash TMDL)	0	0	0	0		
1304	Miscellaneous Concrete Repairs	0	0	0	0		
1305	Woodleigh Reconstruction - Design	0	0	0	0		
1306	Lanterman Aud. Dressing Rooms	0	0	0	0		
1307	Lanterman Hse. Fmr. Caretaker Quarters	0	0	0	0		
1308	Memorial Park Shade Structure	0	0	0	0		
0000	Undesignated	158,350	520,500	36,125	8,525		to be allocated to overexp./unfunded projects
<i>TOTAL FUND EQUITY:</i>		1,336,300	146,600	982,925	191,575	0	

PROGRAM

FUND BALANCE

DEPARTMENT

CAPITAL PROJECTS (Page 5 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
31- 50- 0204	Jessen Drive Bridge	27,850	1,812,200	690,000	1,122,200		HBRR (1,626,200); GF (\$213,200)
31- 50- 0620	Ultimate Destination Pocket Park	0	76,000	15,000	121,000		GF (\$66K), Donation (\$40K); Prop A Excess (\$30K)
31- 50- 0703	Chevy Chase Crosswalk	3,125	109,600	92,700	0		SW (\$30K); GF (83,525)
31- 50- 0713	City Hall Bldg./Security Improvements	0	47,200	0	47,200		Undesignated (\$47,200)
31- 50- 0803	Ped./Eques. Cross. (Verdugo/Descanso)	150,175	12,000	11,975	0		MTA Call for Proj. (\$122K); Prop C (\$14,400) GF (\$16,100)
31- 50- 0806	Olberz Park Improvements	0	8,200	0	8,200		GF (for Gazebo)
31- 50- 0904	Town Center Streetscape/Signal	3,950	0	0	0		
31- 50- 0906	Drainage Facility Reline & Repair	27,475	0	0	0		GF
31- 50- 0909	Guardrail @ St. Katherine (Sacred Heart)	9,825	0	0	0		GF
31- 50- 0911	Soundwall (Design)	3,375	844,625	294,000	550,625		TCSP Grant (\$225,650); Reg. Meas R (\$324,975)
31- 50- 0912	Loop Trail Phase II	210,200	125	125	0		Property Acquisition Fund
31- 50- 0913	Olberz Park Lighting	0	67,550	0	67,550		Property Acquisition Fund
31- 50- 0914	Stimulus Project Street Resurface	214,125	950	950	0		
31- 50- 1001	Street Resurface & Slurry Seal	372,150	0	0	0		
31- 50- 1002	Memorial Park Crosswalk	17,575	314,000	217,925	0		Proposition A
31- 50- 1101	Street Resurface & Slurry Seal	109,000	25,450	26,200	0		SW (\$50K); Undesig (\$85,200)
31- 50- 1102	Miscellaneous Drainage Improvements	42,150	210,000	197,075	0		GF Oper. (\$242K)
31- 50- 1103	City Hall HVAC Replacement	0	98,550	71,000	0		EECBG (\$30,500); GF Oper. (43,425); GF Res. (\$24,625)
31- 50- 1104	Miscellaneous Guardrail Improvements	18,700	16,300	0	16,300		GF Reserves
31- 50- 1105	Cherry Canyon Trailhead Parking Area	0	13,000	2,975	20,025		GF Res. (\$8K); GF Oper. (\$10K); Donations (\$5K)
31- 50- 1106	Catch Basin Retrofit (Trash TMDL)	105,950	52,800	18,450	0		GF Reserves
31- 50- 1107	EECBG Lighting Replacements	0	141,450	141,450	0		EECBG (\$80,650); GF Res. (\$30,800); LCUSD (\$30K)
31- 50- 1108	City Hall Parking Lot Wall Replacement	6,825	3,175	0	0		GF Reserves
31- 50- 1201	Street Resurface & Slurry Seal	0	1,298,375	1,252,900	0		GF (\$548,450); SW (\$211K); CalR Grant (\$194,550) Prop C (\$100K); Undesig (\$244,375)
31- 50- 1202	Miscellaneous Drainage Improvements	0	48,000	9,300	38,700		GF Oper. (\$48K)
31- 50- 1203	Oak Grove Drive Medians	0	200,000	84,300	115,700		GF Oper.(\$200K)
31- 50- 1204	Catch Basin Retrofit (Trash TMDL)	0	350,000	13,300	336,700		GF Oper. (\$137,225); GF Reserves (\$212,775)
31- 50- 1205	Ped. Improvements - Lasheart/Cornishon	0	450,000	20,000	430,000		SR2S Grant (\$405K); GF Reserves (\$45K)
31- 50- 1206	Miscellaneous Concrete Repairs	0	110,000	105,000	0		GF Reserves (\$110K)
31- 50- 1207	Miscellaneous Bridge Repairs	0	75,000	125	74,875		GF Reserves (\$75K)
31- 50- 1208	Foothill Slope Repair	0	100,000	175	99,825		GF Reserves (\$100K)
31- 50- 1209	Lanterman Aud. Women's Restroom	0	12,225	12,300	0		GF Reserves (\$12,225)
31- 50- 1210	Raised Median - Chevy Chase/Fig.	0	23,000	8,000	15,000		GF Oper (\$23K)

PROGRAM

FUND BALANCE

DEPARTMENT

CAPITAL PROJECTS (Page 6 of 6)

FUND - 31

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
31- 50- 1301	Street Resurface & Slurry Seal	0	0	0	690,500		GF Res. (\$470K); GF Oper. (\$63,550); SW (\$100K); Sanitation (\$30K); Undesig. (\$26,950)
31- 50- 1302	Miscellaneous Drainage Improvements	0	0	0	200,000		GF Oper. (\$200K)
31- 50- 1303	Catch Basin Retrofit (Trash TMDL)	0	0	0	120,000		GF Oper. (\$120K)
31- 50- 1304	Miscellaneous Concrete Repairs	0	0	0	100,000		GF Oper. (\$100K)
31- 50- 1305	Woodleigh Reconstruction - Design	0	0	0	100,000		GF Oper. (\$100K)
31- 50- 1306	Lanterman Aud. Dressing Rooms	0	0	0	28,725		GF Oper. (\$28,725)
31- 50- 1307	Lanterman Hse. Fmr. Caretaker Quarters	0	0	0	7,500		GF Oper. (\$7,500)
31- 50- 1308	Memorial Park Shade Structure	0	0	0	13,750		GF Oper. (12,500); Donation (\$1,250)
Subtotal - Project List		1,322,450	6,519,775	3,285,225	4,324,375	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SOLID WASTE (Page 1 of 2)

FUND - 32

PUBLIC WORKS

The Solid Waste Fund was established in order to respond to the need for integrated solid waste management. State Law (AB 939 and AB 1820) requires the City to reduce the amount of waste sent to area landfills 25% by 1995 and 50% by the year 2000. The City has developed and adopted the Source Reduction and Recycling Element (SRRE) and Household Hazardous Waste Element (HHWE) to provide a comprehensive approach toward meeting these goals.

The Solid Waste Program is staffed by a Senior Management Analyst II and Management Aide.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	208,875	244,525	244,650	107,100		
32- 00- 4210	Municipal Code Fines	7,825	7,500	19,575	7,500		Constr. & Demo Ordinance
32- 00- 4410	C&D Administrative Review Fee	16,500	15,000	15,000	15,000		
32- 00- 4420	Solid Waste Management Fee	394,200	400,000	395,000	400,000		10% of all collection fees
32- 00- 4430	State Grant	5,850	5,650	5,650	5,650		Beverage Recycling Grant
	Subtotal - Revenues	424,375	428,150	435,225	428,150	0	
<i>TOTAL AVAILABLE FUNDS:</i>		633,250	672,675	679,875	535,250	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SOLID WASTE (Page 2 of 2)

FUND - 32

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
32- 52- 6025	Refuse Collection & Recycling Srvc.	6,200	6,000	6,200	6,200		CH (\$4,100); Lan. House (\$800); Spec Ev (\$1,100)
32- 52- 6030	Materials/Supplies	1,475	1,000	750	1,000		Earthday sup. (\$200); Dogi w. (\$300); Misc. (\$500)
32- 52- 6032	Books & Publications	25	100	75	100		
32- 52- 6033	Postage	0	800	800	800		1 city-wide mailing
32- 52- 6034	Printing & Publishing	0	1,500	1,500	1,500		1 brochure/information
32- 52- 6052	Travel, Conferences, Meetings	400	700	500	700		CRRA; SGVJPA; CIWMB
32- 52- 6053	Memberships & Dues	0	300	150	300		CRRA; SWANA
32- 52- 6061	Professional Services	112,150	173,000	125,000	173,000		SB 1066 Ann. Rprt (\$25K); Public Ed. (\$5K); Consultants (\$30K); Regional Agency (\$5K); HHW Program (\$18K); Metals TMDL (\$25K) NPDES Trash Mgmt. Pgm. (\$65K)
	Subtotal - Operations Expenses	120,250	183,400	134,975	183,600	0	
	<i>CAPITAL OUTLAY</i>						
32- 52- 8231	Furnishings & Equipment	1,175	2,400	1,675	2,400		Trash Cans (parks, fields, Foothill)
	Subtotal - Capital Outlay	1,175	2,400	1,675	2,400	0	
	<i>TRANSFERS</i>						
	Transfer Out - To Gas Tax (03)	38,675	38,275	38,275	38,275		
	Transfer Out - To Capital Projects (31)	50,000	211,000	211,000	100,000		Resurface 1201 (\$211K); Resurface 1301 (\$100K)
	Reimbursement - To General Fund (1) - Operating	178,500	186,850	186,850	193,800		Salary Reimbursement
	Subtotal - Transfers	267,175	436,125	436,125	332,075	0	
	TOTAL EXPENDITURES & TRANSFERS:	388,600	621,925	572,775	518,075	0	
	ENDING FUND BALANCE:	244,650	50,750	107,100	17,175	0	

FUND EQUITY:	244,650	50,750	107,100	17,175	0	
Undesignated	244,650	50,750	107,100	17,175		
TOTAL FUND EQUITY:	244,650	50,750	107,100	17,175	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

JAG FEDERAL GRANT (Page 1 of 2)

FUND - 33

ADMINISTRATION

The City received a grant from the Federal Government to fund "front line" law enforcement programs. This fund was created to identify and track the federal funds.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0		
33- 00- 4410	Justice Assistance Grant	0	0	10,300	0		
33- 00- 4610	Interest	0	0	0	0		
	Subtotal - Revenues	0	0	10,300	0	0	
	Transfer In - General Fund (1)	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		0	0	10,300	0	0	

PROGRAM

FUND BALANCE

DEPARTMENT

JAG FEDERAL GRANT (Page 2 of 2)

FUND - 33

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
33- 21- 6058	L.A. Co. Sheriff's Overtime	0	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>						
	Reimbursement - General Fund Operating (1)	0	0	10,300	0		
	TOTAL EXPENDITURES & TRANSFERS:	0	0	10,300	0	0	
	ENDING FUND BALANCE:	0	0	0	0	0	
FUND EQUITY:		0	0	0	0	0	
	Designated	0	0	0	0	0	
	Undesignated	0	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SLESF STATE GRANT (Page 1 of 2)

FUND - 35

ADMINISTRATION

The City received a grant from the State of California to fund "front line" law enforcement programs. This fund was created to identify and track the state funds.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	325	0	12,850	0		
35- 00- 4410	State Cops (SLESF) Grant	100,000	100,000	100,000	100,000		
35- 00- 4610	Interest	325	0	0	0		
	Subtotal - Revenues	100,325	100,000	100,000	100,000	0	
	Transfer In - General Fund Operating (1)	66,425	61,825	48,975	65,450		
<i>TOTAL AVAILABLE FUNDS:</i>		167,075	161,825	161,825	165,450	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SLESF STATE GRANT (Page 2 of 2)

FUND - 35

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
35- 21- 6058	L.A. Co. Sheriff's Overtime	1,125	0	0	0		
35- 21- 6059	L.A. Co. Sheriff's Department	153,100	161,825	161,825	165,450		Traffic Invest. (no 4% liability)
	Subtotal - Operations Expenses	154,225	161,825	161,825	165,450	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	0	
	TOTAL EXPENDITURES & TRANSFERS:	154,225	161,825	161,825	165,450	0	
	ENDING FUND BALANCE:	12,850	0	0	0	0	
FUND EQUITY:		12,850	0	0	0	0	
	Undesignated	12,850	0	0	0	0	
TOTAL FUND EQUITY:		12,850	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

A.Q.M.D. TRUST (Page 1 of 2)

FUND - 37

ADMINISTRATION

The City receives AB 2766 monies from the Southern California Air Quality Management District to fund programs to improve air quality.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	170,875	165,800	163,700	168,975		
37- 00- 4420	A.Q.M.D. Trust	18,250	22,600	23,300	23,750		
37- 00- 4422	Local Subvention Match Grant	20,000	0	0	0		Shuttle Bus purchase in 09-10 (reimb. Trans. out)
37- 00- 4423	Tree Partnership Grant	0	20,725	0	20,725		For tree planting project
37- 00- 4610	Interest	4,575	1,400	1,975	2,000		
	Subtotal - Revenues	42,825	44,725	25,275	46,475	0	
	Transfer In - General Fund Operating (1)	0	15,000	15,000	0		For tree planting project
<i>TOTAL AVAILABLE FUNDS:</i>		213,700	225,525	203,975	215,450	0	

PROGRAM

FUND BALANCE

DEPARTMENT

A.Q.M.D. TRUST (Page 2 of 2)

FUND - 37

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
37- 49- 6061	Professional Services	0	35,725	0	35,725		For tree planting project
	Subtotal - Operations Expense	0	35,725	0	35,725	0	
	<i>CAPITAL OUTLAY</i>						
37- 49- 8231	Furnishings & Equipment	0	0	0	0		Hybrid City Truck
37- 49- 8233	Capital Construction	0	138,800	0	138,800		Link & Gateway Project (\$2.5M)
	Subtotal - Capital Outlay	0	138,800	0	138,800	0	
	<i>TRANSFERS</i>						
	Transfer Out - To Prop. C (29)	50,000	35,000	35,000	0		W. Foothill Bike Lanes/W. Alta Canyada Sidewalk
	Subtotal - Transfers Out	50,000	35,000	35,000	0	0	
	TOTAL EXPENDITURES & TRANSFERS:	50,000	209,525	35,000	174,525	0	
	ENDING FUND BALANCE:	163,700	16,000	168,975	40,925	0	
FUND EQUITY:		163,700	16,000	168,975	40,925	0	
	Undesignated	163,700	16,000	168,975	40,925		
TOTAL FUND EQUITY:		163,700	16,000	168,975	40,925	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

PROPERTY ACQUISITION FUND (Page 1 of 2)

FUND - 38

ADMINISTRATION

The Property Acquisition Fund was created for the purpose of designating monies to be used for the future acquisition of property. Revenues are derived from donations or funds set-aside by the City Council for this purpose.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	0	0	0	0		
38- 00- 4140	Property Tax	0	0	0	0		
38- 00- 4610	Interest	0	0	0	0		
	Subtotal - Revenues	0	0	0	0	0	
	Transfer In - General Fund Operating (1)	0	0	0	0		
<i>TOTAL AVAILABLE FUNDS:</i>		0	0	0	0	0	

PROGRAM

FUND BALANCE

DEPARTMENT

PROPERTY ACQUISITION FUND (Page 2 of 2)

FUND - 38

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>	0	0	0	0		
	<i>CAPITAL OUTLAY</i>						
38- 50- 9580	Land Acquisition	0	0	0	0		
	Subtotal - Capital Outlay	0	0	0	0	0	
	<i>TRANSFERS</i>						
	Transfer Out - Capital Projects (31)	0	0	0	0		
	TOTAL EXPENDITURES & TRANSFERS:	0	0	0	0	0	
	ENDING FUND BALANCE:	0	0	0	0	0	
FUND EQUITY:		0	0	0	0	0	
	Undesignated	0	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER IMPROVEMENT FUND 04-1 (Page 1 of 2)

FUND - 41

PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
AVAILABLE FUNDS:							
	BEGINNING FUND BALANCE	1,108,850	1,025,375	1,048,425	1,059,800		
41- 80- 4420	Sewer Maintenance Fees 3A	121,050	122,000	167,375	165,000		
41- 00- 4550	Miscellaneous Income	50	0	0	0		
41- 00- 4610	Interest	28,675	20,000	21,000	20,000		
	Sub-total - Revenues	149,775	142,000	188,375	185,000	0	
	Transfers In	0	0	0	0	0	
TOTAL AVAILABLE FUNDS:		1,258,625	1,167,375	1,236,800	1,244,800	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER IMPROVEMENT FUND 04-1 (Page 2 of 2)

FUND - 41

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
41- 40- 6011	Professional Services (AD 04-1 - 3A)	84,175	25,000	27,000	27,000		Willdan & ADS (3A flow monitoring & admin.)
41- 40- 6012	Professional Services (AD 04-1 - 3B)	4,075	0	0	0		
41- 80- 7113	Sewer Maintenance (SPA 3A)	111,525	130,000	150,000	155,000		City of LA (maintenance & capacity fees)
	Subtotal - Operations Expenses	199,775	155,000	177,000	182,000		
	<i>CAPITAL OUTLAY</i>						
41- 00- 6073	Capital Construction (AD 04-1 - 3A)	3,500	0	0	0		
41- 00- 6074	Capital Construction (AD 04-1 - 3B)	6,925	0	0	0		
	Subtotal - Capital Outlay	10,425	0	0	0	0	
	Transfers	0	0	0	0	0	
	TOTAL EXPENDITURES & TRANSFERS:	210,200	155,000	177,000	182,000	0	
	ENDING FUND BALANCE:	1,048,425	1,012,375	1,059,800	1,062,800	0	
FUND EQUITY:		1,048,425	1,012,375	1,059,800	1,062,800	0	
	Undesignated	0	0	0	0	0	
TOTAL FUND EQUITY:		1,048,425	1,012,375	1,059,800	1,062,800	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER REDEMPTION FUND 04-1 (Page 1 of 2)

FUND - 42

PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
AVAILABLE FUNDS:							
	BEGINNING FUND BALANCE	0	0	62,275	0	0	
42- 00- 4410	Sewer Assess. Fees (AD 04-1)	2,210,475	2,150,000	1,870,000	1,865,000		
42- 00- 4412	Prepayments (AD 04-1)	59,575	20,000	28,475	20,000		
42- 00- 4413	Penalties	10,275	5,000	5,075	5,000		
42- 00- 4420	Administrative Fee (AD 04-1)	38,600	38,350	38,350	38,225		\$30/parcel x 1,274 parcels
42- 00- 4610	Interest	18,650	15,000	13,000	12,000		
	Subtotal - Revenues	2,337,575	2,228,350	1,954,900	1,940,225	0	
	Transfers In	0	0	0	0		
TOTAL AVAILABLE FUNDS:		2,337,575	2,228,350	2,017,175	1,940,225	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER REDEMPTION FUND 04-1 (Page 2 of 2)

FUND - 42

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
42- 40- 6010	Professional Services (AD 04-1)	17,025	19,175	17,400	19,175		Willdan Financial (\$17,000); Other (\$2,175)
	Subtotal - Operations Expenses	17,025	19,175	17,400	19,175	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>						
	Reimbursement - to General Fund (1) - Operating	21,575	19,175	20,950	19,050		Admin. Fee revenue less Prof. Services expend.
	Transfer Out - To SDSF (43)	2,236,700	2,190,000	1,978,825	1,902,000		
	Subtotal - Transfers	2,258,275	2,209,175	1,999,775	1,921,050	0	
	TOTAL EXPENDITURES & TRANSFERS:	2,275,300	2,228,350	2,017,175	1,940,225	0	
	ENDING FUND BALANCE:	62,275	0	0	0	0	
FUND EQUITY:		62,275	0	0	0	0	
	Reserved for future debt service	0	0	0	0	0	
TOTAL FUND EQUITY:		62,275	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2012-13 ANNUAL BUDGET**

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER DEBT SERVICE FUND 04-1 (Page 1 of 2)

FUND - 43

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>							
	BEGINNING FUND BALANCE	4,608,425	5,224,500	5,249,225	5,608,650		
43- 00- 4610	Interest Income	102,500	60,000	79,000	78,000		
	Subtotal - Revenues	102,500	60,000	79,000	78,000	0	
	Transfer In - SRF (42)	2,236,700	2,190,000	1,978,825	1,902,000		
<i>TOTAL AVAILABLE FUNDS:</i>		6,947,625	7,474,500	7,307,050	7,588,650	0	

PROGRAM

FUND BALANCE

DEPARTMENT

SEWER DEBT SERVICE FUND 04-1 (Page 2 of 2)

FUND - 43

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2010-11 ACTUAL	2011-12 BUDGET	2011-12 ESTIMATE	2012-13 ADOPTED	2012-13 MID-YEAR	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>						
43- 40- 6037	Principal Loan Payment (SRF)	1,127,750	1,153,700	1,153,700	1,180,225		
43- 40- 6039	Interest Expense	322,400	307,750	307,725	292,750		
43- 40- 6041	Loan Service Charge	248,000	236,725	236,725	225,175		
43- 40- 6010	Professional Services	250	250	250	250		BoNY
	Subtotal - Operations Expenses	1,698,400	1,698,425	1,698,400	1,698,400	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0		
	TOTAL EXPENDITURES & TRANSFERS:	1,698,400	1,698,425	1,698,400	1,698,400	0	
	ENDING FUND BALANCE:	5,249,225	5,776,075	5,608,650	5,890,250	0	
FUND EQUITY:		5,249,225	5,776,075	5,608,650	5,890,250	0	
	Reserved for future debt service	5,249,225	5,776,075	5,608,650	5,890,250		
TOTAL FUND EQUITY:		5,249,225	5,776,075	5,608,650	5,890,250	0	
LOANS/OBLIGATIONS:							
	Due to SWRCB (Loan)	23,672,075	22,518,375	22,518,375	21,338,150		
TOTAL LOANS/OBLIGATIONS:		23,672,075	22,518,375	22,518,375	21,338,150	0	

COMBINED CHANGES IN FUND BALANCE

COMBINED CHANGES IN FUND BALANCE

Fund	Estimated Beginning Fund Bal.	Reimburse./ Transfers			Transfers Out /			Estimated Ending Fund Bal.
		Adopted Revenues	In	Total Available	Adopted Expend.	Other Outlays	Total Reductions	
01 General Fund	14,320,925	11,425,100	386,250	26,132,275	11,013,075	1,268,275	12,281,350	13,850,925
02 Traffic Safety Fund	0	90,000	0	90,000	0	90,000	90,000	0
03 State Gas Tax	0	569,075	38,275	607,350	607,350	0	607,350	0
04 Bonds & Grants Fund	126,100	308,150	0	434,250	376,450	0	376,450	57,800
05 T.D.A.	0	10,275	0	10,275	10,275	0	10,275	0
09 Debt Service Fund	0	0	0	0	0	0	0	0
11 Comm. Dev. Block Grant	0	128,400	0	128,400	128,400	0	128,400	0
20 Sanitation	30,000	5,000	0	35,000	5,000	0	5,000	30,000
21 Sewer Improv. 98-1	0	0	0	0	0	0	0	0
22 Sewer Redemp. 98-1	0	593,575	0	593,575	13,000	580,575	593,575	0
23 Sewer Debt Serv. 98-1	300,100	10,000	567,500	877,600	467,200	0	467,200	410,400
24 Sewer Improv. 02-1	(995,100)	0	0	(995,100)	0	0	0	(995,100)
25 Sewer Redemp. 02-1	0	1,024,450	0	1,024,450	16,500	1,007,950	1,024,450	0
26 Sewer Debt Serv. 02-1	3,280,600	50,000	988,000	4,318,600	888,375	0	888,375	3,430,225
28 Measure R	0	181,500	0	181,500	5,675	0	5,675	175,825
29 Proposition C	256,500	257,925	0	514,425	226,475	0	226,475	287,950
30 Proposition A	307,100	301,800	0	608,900	489,250	50,375	539,625	69,275
31 Capital Projects Fund	997,925	2,250,750	1,267,275	4,515,950	4,324,375	0	4,324,375	191,575
32 Solid Waste	107,100	428,150	0	535,250	186,000	332,075	518,075	17,175
33 JAG Federal Grant	0	0	0	0	0	0	0	0
35 SLESF State Grant	0	100,000	65,450	165,450	165,450	0	165,450	0
37 A.Q.M.D. Trust	168,975	46,475	0	215,450	174,525	0	174,525	40,925
38 Property Acquisition Fund	0	0	0	0	0	0	0	0
41 Sewer Improv. 04-1	1,059,800	185,000	0	1,244,800	182,000	0	182,000	1,062,800
42 Sewer Redemp. 04-1	0	1,940,225	0	1,940,225	19,175	1,921,050	1,940,225	0
43 Sewer Debt Serv. 04-1	5,608,650	78,000	1,902,000	7,588,650	1,698,400	0	1,698,400	5,890,250
TOTAL	25,568,675	19,983,850	5,214,750	50,767,275	20,996,950	5,250,300	26,247,250	24,520,025

APPROPRIATIONS LIMIT

Resolution No. 12 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LA CAÑADA FLINTRIDGE ADOPTING THE APPROPRIATION
LIMIT FOR FISCAL YEAR 2012-13 AT \$16,615,841

WHEREAS, on November 7, 1979, the voters of the State of California approved Proposition 4, the addition of Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments; and,

WHEREAS, Article XIII B provided for establishing fiscal year 1978-79 and the adopted spending appropriation for that year as the base for calculating future years' appropriations limits; and,

WHEREAS, Article XIII B provided for establishing each fiscal year's limit by adjusting the immediately prior year's limit by a factor comprised of the change in local population combined with either the change in California per capita personal income or the change in the U.S. Consumer Price Index, whichever is less; and,

WHEREAS, in June 1990, the voters of the State of California approved Proposition 111 which amended Article XIII B of the California State Constitution to establish the limit originally calculated for fiscal year 1986-87 as a new adjustment base and to change the definition of the cost of living to be either the percentage change in California per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local non-residential new construction; and,

WHEREAS, Proposition 111 further modified Article XIII B requirements by making certain capital outlay, debt service, emergency and court ordered expenditures not subject to the limit and by allowing expenditures in excess of one year's limit to be offset by underexpenditures in an immediately following year;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Cañada Flintridge, in accordance with the provisions of Proposition 111, formally elects to use county-wide population changes rather than City of La Cañada Flintridge population changes and California per capita income changes rather than U.S. Consumer Price Index changes in determining its Appropriations Limit for FY 2012-13. Be it further resolved that the City Council hereby adopts its Appropriations Limit for FY 2012-13 as \$16,615,841.

PASSED, APPROVED AND ADOPTED THIS 16th DAY OF JULY, 2012.

Stephen A. Del Guercio, Mayor

ATTEST:

Yvette Hall, City Clerk

APPROPRIATIONS LIMIT TABLE

Year	Appropriations Limit	Change in Per Capita Pers. Income	Change in Population	Multiplier	Expenditures to Limit Margin	Revenues to Limit Margin
1988-89	6,018,666 *	1.0519	1.0114	1.0639		
1989-90	6,403,259 *	1.0421	1.0136	1.0563		
1990-91	6,763,762	1.0414	1.0173	1.0594	1,153,987	3,370,912
1991-92	7,165,529	0.9936	1.0034	0.9970	850,479	3,969,129
1992-93	7,144,032	1.0272	1.0096	1.0371	813,282	3,748,382
1993-94	7,409,076	1.0071	1.0075	1.0147	433,801	3,880,476
1994-95	7,517,989	1.0472	1.0033	1.0506	793,739	3,824,339
1995-96	7,898,399	1.0467	1.0048	1.0517	925,924	4,020,199
1996-97	8,306,746	1.0467	1.0124	1.0597	841,246	4,266,346
1997-98	8,802,659	1.0415	1.0139	1.0559	(370,641)	4,510,684
1998-99	9,294,728	1.0453	1.0166	1.0626	(1,819,747)	4,526,428
1999-00	9,876,578	1.0491	1.0175	1.0675	(3,127,722)	4,951,303
2000-01	10,543,247	1.0782	1.0166	1.0960	(167,853)	5,255,897
2001-02	11,555,399	0.9873	1.0177	1.0047	7,202,049	6,170,299
2002-03	11,609,709	1.0231	1.0166	1.0400	(3,651,241)	6,016,659
2003-04	12,074,097	1.0328	1.0138	1.0470	(15,138,295)	6,724,030
2004-05	12,641,580	1.0684	1.0118	1.0810	(24,207,952)	7,297,148
2005-06	13,463,283	1.0396	1.0078	1.0477	(22,636,893)	7,183,182
2006-07	14,105,482	1.0442	1.0072	1.0517	(21,760,090)	6,988,310
2007-08	14,834,735	1.0429	1.0086	1.0518	(15,081,226)	7,294,949
2008-09	15,603,174	1.0062	1.0090	1.0153	(6,428,397)	8,066,653
2009-10	15,841,903	0.9746	1.0058	0.9803	(5,742,608)	7,130,067
2010-11	15,529,817	1.0251	1.0020	1.0272	(6,884,447)	7,613,928
2011-12	15,952,228	1.0377	1.0038	1.0416	(4,411,109)	7,895,466
2012-13	16,615,841					

Formula: Old Appropriation Limit x Multiplier (i.e. Change in Per Capita Personal Income x Change in Population)

To determine "Change in Population", use L.A. County Rate + 100 divided by 100

*Appropriation Limits for FY 1988-89 and 1989-90 have been recalculated and are not the adopted limits.

REVENUES/EXPENDITURES TO APPROPRIATIONS LIMIT MARGIN FY 2012-13

Proceeds of Taxes (Revenue Subject to Limit)	
Sales Tax	2,249,850
Real Property Transfer Tax	188,775
Property Tax **	3,897,000
Property Tax (In-Lieu)	1,833,200
Business License Fees	178,500
Vehicle License Fees	0
Off-Highway Vehicle	0
Gain/Loss on Sale of Investments	0
Interest Earnings*	373,050
Total	8,720,375

* 10% of total interest allocated to Non-Proceeds of Taxes.

Revenues to Appropriation Limit Margin:

16,615,841
- 8,720,375
<u>7,895,466</u>

Expenditures to Appropriation Limit Margin:

16,615,841
- 21,026,950 ***
<u>(4,411,109)</u>

**Includes \$5,000 allocated to Sanitation Fund

*** From FY budget (total expenditures)

Non-Proceeds of Taxes (Revenue Not Subject to Limit)	
Franchise Fees	616,000
Municipal Code Fines	42,450
Parking Fines	34,800
S.T.A.R. Reimbursement	5,200
Tree Ordinance	7,800
Film Permit Fees	31,925
Zoning Fees	232,400
Environmental Assessment	14,425
Use of Fields	5,000
Lanterman Auditorium	110,000
Service Charges/Tobacco Lic. Fee	6,850
General Plan Maintenance Fee	26,950
Bldg. Permit/Plan Check	1,400,000
Specific Plan Fees	5,375
Public Works Permits Fees	48,425
SGVCOG Energy Eff. Grant	24,000
Miscellaneous/Donations/Admin Penalties	22,500
Public Works Reimbursements	15,100
Lighting Reimbursement	15,600
Parking Lot Lease	3,475
Traffic Safety (Vehicle Code Fines)	90,000
Gas Tax & Proposition 42 & Interest	569,075
Bonds & Grants Fund & Interest	308,150
TDA SB 821 & Interest	10,275
CDBG	128,400
Sewer Improvement Funds (All)	185,000
Sewer Redemption Funds (All)	3,558,250
Sewer Debt Service Funds (All)	138,000
Measure R/Interest	181,500
Proposition C/Interest	257,925
Proposition A/Interest	301,800
Capital Projects Revenue	2,250,750
Solid Waste Fund (Waste Hauler Permit Fee)	428,150
JAG	0
SLESF	100,000
AQMD AB 2766/Interest	46,475
Interest Earnings*	41,450
Total	11,263,475

BUDGET REFERENCE MATERIAL

Resolution No. 12-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LA CAÑADA FLINTRIDGE ADOPTING THE ANNUAL BUDGET
AND FINANCIAL PLAN FOR FISCAL YEAR 2012-13

WHEREAS, the City Council of the City of La Cañada Flintridge is desirous of establishing an Annual Budget and Financial Plan for fiscal year 2012-13; and,

WHEREAS, the City Council of the City of La Cañada Flintridge has reviewed and considered budget documentation and has received input from the City's Commissions, citizens, staff and interested individuals;

NOW, THEREFORE, the City Council of the City of La Cañada Flintridge does hereby find, determine and resolve as follows:

1. The Fiscal Year 2012-13 Annual Budget & Financial Plan is hereby adopted, attached hereto, and made a part hereof;
2. The City Manager is hereby authorized to make expenditures in accordance with the FY 2012-13 Annual Budget & Financial Plan as adopted with the exception of those expenditures which require City Council approval in accordance with the ordinances and regulations of the City. Such approval shall be secured as prescribed.

PASSED, APPROVED AND ADOPTED THIS 16th DAY OF JULY, 2012.

Stephen A. Del Guercio, Mayor

ATTEST:

Yvette Hall, City Clerk

GLOSSARY OF BUDGET TERMS

Allocate -	To divide a lump-sum appropriation, which is designated for expenditure, by specific organization units and/or specific purposes, activities or objects.
Annual Budget -	A budget applicable to a single fiscal year.
Appropriation -	An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.
Audit -	Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.
Budget -	A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services.
Budget Calendar -	A schedule of key dates which the City follows in the preparation, adoption and administration of the annual budget.
Budget Detail -	Support information and notes which describe in detail the purpose for specific budget line items and the allocation of funds.
Budget Message -	Included in the opening section of the budget, the budget message provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal years and the views and recommendations of the City Manager.
CJPIA -	California Joint Powers Insurance Authority
Capital Improvement Plan -	A five-year plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones.
Contingency -	An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as disaster emergencies, federal and/or state mandates, shortfall in revenues, or other unanticipated events.
Contract Services -	Services rendered to the City by private firms, individuals or other governmental agencies. Examples include law enforcement, legal services, animal control, traffic engineering, traffic signal maintenance, road maintenance, tree trimming, building inspection, recycling collection, custodial services, etc.

Department -	A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.
Designated Fund Balance -	A portion of unreserved fund balance designated for a specific future use.
Encumbrance -	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
Expenditure -	The outflow of funds paid, or to be paid, for an asset obtained or goods and services acquired regardless of when the expense is actually paid. This term applies to all funds. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.
Fee for Services -	Charges paid to the City by users of a service to help defray the costs of providing that service.
Fiscal Year -	The beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.
Fixed Assets -	Assets of long-term nature, such as: land; buildings; machinery; furniture; and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$10,000.
Franchise Fee -	A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television and utility companies.
Fund -	An accounting entity that records all financial transactions for specific activities or governmental functions. The generic fund types used by the City are: General; Traffic Safety; State Gas Tax; Bonds & Grants; T.D.A.; Gas Tax; Sanitation/Sewer; Debt Service; Prop. C; Prop. A; Property Acquisition; Solid Waste; Capital Projects; SLESF; LLEBG and AQMD Trust.
Fund Balance -	The excess of current assets over current liabilities and the cumulative effect of revenues and other financing sources over expenditures and other financing uses.
General Fund -	The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the general fund. With the exception of subvention or grant revenues restricted for specific uses, general fund resources can be utilized for any legitimate governmental purpose.
Goal -	A statement of broad direction, purpose or intent.
Infrastructure -	The physical assets of the City, i.e. streets, sidewalks, gutters, sewers, public buildings, bridges, parks, traffic signals, street signs, etc., and the support structures within a development.

Investment Revenue -	Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.
Key Objective -	A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.
Line-Item Budget -	A budget that lists detailed expenditure categories (salaries, materials, telephone charges, travel, etc.) separately, along with the amount budgeted for each specified category (Personnel, Operations, Capital).
Municipal -	In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other forms of local government.
Operating Budget -	The portion of the budget which pertains to the daily operations of providing basic governmental services. The program budgets contained within the Annual Budget form the operating budget.
Policy -	A direction that must be followed in order to advance toward a goal. The direction can be a course of action or a guiding principle.
Program -	A grouping of activities organized to accomplish basic goals and objectives.
Program Budget -	A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.
Property Tax -	A statutory limited tax levy which may be imposed for any purpose.
Reserve -	That portion of a fund's balance designated and/or legally restricted for a specific purpose and is, therefore, not available for general appropriation.
Revenue -	Funds that the City receives as income. It includes such items as tax payments, fees from various services, receipts from other governments, fines, forfeitures, grants, shared income, and interest earnings.
Risk Management -	An organized attempt to protect assets, in the most cost-effective manner, against accidental loss.
Sales Tax -	A tax on the purchase of goods and services. The current Los Angeles County sales tax rate is 8.25%
Special Assessment -	A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those parties.
Special Revenue Funds -	Proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted for specific purposes.

Subventions - Revenues collected by the State (or other level of government) which are allocated to the City on a formula basis. The major subventions received by the City from the State of California and County of Los Angeles include: sales tax, no/low property tax cities allocation, vehicle license fees, gas tax, and cigarette tax.

Trust and Agency Funds - Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.

User Fees - The payment of a fee for direct receipt of service by the party benefiting from the service.

Working Capital - The difference between current assets and current liabilities.

DESCRIPTION OF REVENUE SOURCES

- Sales Tax - Sales tax is levied on all tangible retail goods sold within the City of La Cañada Flintridge. An 9.75% tax is levied at the site where the sale is made with one percent remitted back to the City by the State.
- Franchise Fees - A franchise fee is charged for the privilege of using public right-of-way and property within the City for public or private purposes.
- Real Property Transfer Tax - Collected by the County Auditor-Controller and is based on the value of property sold or otherwise changed in title. The rate is proscribed by the State Revenue & Taxation Code.
- Property Tax - Property Tax which is collected by the County Auditor-Controller and is based on the full value of property as determined by the County Assessor's office. The City of La Cañada Flintridge, upon incorporation, elected to become a "no property tax city", thus, does not assess a local property tax. As part of an equity distribution of property tax monies collected by the County, the City shares a small percentage of the County's property tax assessment.
- Business License Fees - Fees collected by the City based on the type of business and number of employees. A home occupation permit is also required for residents who conduct businesses out of their homes.
- Fines & Forfeitures - Fines and forfeitures are remitted to the City from the Los Angeles County court system for legal violations (vehicle, municipal and other code violations) which occur in the City.
- Revenue from Other Agencies - Monies collected and/or received by other governmental agencies and remitted to the City. The State and MTA collect and return the appropriate amounts of certain fees according to formulas established by law. The most significant of these fees include the Proposition A and C and Vehicle License Fees. The Pasadena Humane Society collects and remits animal registration license fees. The La Canada Unified School District reimburses the City for their proportionate share of the S.T.A.R. Program costs.
- Charges for Current Services - These charges are directly assessed to individuals for specific services rendered by the City. They include: charges to process or issue building permits; costs to conduct engineering and plan reviews of building projects; fees associated with filing subdivisions, zone change requests and environmental assessments; reimbursement of costs for photocopies and supplies; and fees for the privilege of using public property in motion picture, still photography, radio broadcasting or television production.
- Special Fund Revenues - Monies which are received by the City which have a specific purpose and/or are restricted as to how they may be expended.

Resolution No. 12-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LA CAÑADA FLINTRIDGE ADOPTING THE ANNUAL BUDGET
AND FINANCIAL PLAN FOR FISCAL YEAR 2012-13

WHEREAS, the City Council of the City of La Cañada Flintridge is desirous of establishing an Annual Budget and Financial Plan for fiscal year 2012-13; and,

WHEREAS, the City Council of the City of La Cañada Flintridge has reviewed and considered budget documentation and has received input from the City's Commissions, citizens, staff and interested individuals;

NOW, THEREFORE, the City Council of the City of La Cañada Flintridge does hereby find, determine and resolve as follows:

1. The Fiscal Year 2012-13 Annual Budget & Financial Plan is hereby adopted, attached hereto, and made a part hereof;
2. The City Manager is hereby authorized to make expenditures in accordance with the FY 2012-13 Annual Budget & Financial Plan as adopted with the exception of those expenditures which require City Council approval in accordance with the ordinances and regulations of the City. Such approval shall be secured as prescribed.

PASSED, APPROVED AND ADOPTED THIS 16th DAY OF JULY, 2012.

Stephen A. Del Guercio, Mayor

ATTEST:

Yvette Hall, City Clerk

DESCRIPTION OF REVENUE SOURCES

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- Business License Fees - Fees collected by the City based on the type of business and number of employees. A home occupation permit is also required for residents who conduct businesses out of their homes.
- Fines & Forfeitures - Fines and forfeitures are remitted to the City from the Los Angeles County court system for legal violations (vehicle, municipal and other code violations) which occur in the City.
- Revenue from Other Agencies - Monies collected and/or received by other governmental agencies and remitted to the City. The State and MTA collect and return the appropriate amounts of certain fees according to formulas established by law. The most significant of these fees include the Proposition A and C and Vehicle License Fees. The Pasadena Humane Society collects and remits animal registration license fees. The La Canada Unified School District reimburses the City for their proportionate share of the S.T.A.R. Program costs.
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- Special Fund Revenues - Monies which are received by the City which have a specific purpose and/or are restricted as to how they may be expended.

FIVE YEAR CAPITAL IMPROVEMENTS PLAN

FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2012-13	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	General Fund 2016-17	Est. Project Total (All Yrs.)
FY11-12 YE Est = \$1,298,375 [31-50-1201]									
1	General Citywide Street	Prof. Services	0	69,050	0	0	0	0	69,050
	CalRecycle Resurfacing Program	Construction (12-13)	0	621,450	1,500,000	1,500,000	1,500,000	1,500,000	[ongoing]
		Sub-total	0	690,500	1,500,000	1,500,000	1,500,000	1,500,000	[ongoing]
FY11-12 YE Est = \$210,000 [31-50-1102] + \$5,650 [31-50-1202]									479,850
2	General Miscellaneous Drainage	Design/Const. (11-12)	0	42,350	0	0	0	0	42,350
	Improvements (6 loc.)	Design/Const. (12-13)	0	200,000	350,000	0	0	0	550,000
		Sub-total	0	242,350	350,000	0	0	0	1,072,200
3	General Street Reconstruction	Design	0	0	0	100,000	0	0	100,000
	(Salisbury Road/Groveland Lane/Parkman Drive)	Construction	0	0	0	350,000	0	0	350,000
		Sub-total	0	0	0	450,000	0	0	450,000
FY11-12 YE Est = \$15K									15,000
4	General Ultimate Destination	Prof. Services	0	8,600	0	0	0	0	8,600
	Pocket Park	Construction	0	77,400	0	0	0	0	77,400
		Sub-total	0	86,000	0	0	0	0	101,000
FY11-12YE Est = \$13K									31,525
5	General Edison Property Passive	Design & Const.	129,800	37,500	0	0	0	0	167,300
	Prop A Use Park (FHB/Indiana)								
	(Excess)	Sub-total	129,800	37,500	0	0	0	0	198,825
FY11-12 YE Est = \$690K									939,600
6	General Jessen Drive Bridge	Construction	909,000	213,200	0	0	0	0	1,122,200
	HBRR Replacement								
		Sub-total	909,000	213,200	0	0	0	0	2,061,800
FY11-12 YE Est = \$84,300									84,300
7	General Oak Grove Median Islands	Construction	0	115,700	0	0	0	0	115,700
		Sub-total	0	115,700	0	0	0	0	200,000

FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2012-13	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	General Fund 2016-17	Est. Project Total (All Yrs.)
	FY11-12 YE Est = \$12,300								12,300
8 General	<u>JOINT USE PROJECT</u> (Lanterman Auditorium Dressing Rooms)	Design & Const.	0	28,725	0	0	0	0	28,725
		Sub-total	0	28,725	0	0	0	0	41,025
	FY11-12 YE Est = \$70K								85,000
9 General	City Hall Improvements	Design & Const.							
		FY13-14 Lobby & CC	0	0	55,000	0	0	0	55,000
		FY14-15 Lower Level	0	0	0	145,000	0	0	145,000
		Sub-total	0	0	55,000	145,000	0	0	200,000
	FY11-12 YE Est = \$0								
10 General	City Hall Security Improv.	Installation	0	47,200	0	0	0	0	47,200
	City Hall Bldg. Improv. (CM office & ext. doors)	Installation	0	0	57,800	0	0	0	57,800
		Sub-total	0	47,200	57,800	0	0	0	105,000
	FY11-12 YE Est = \$0								200
11 AQMD	Link Dist. Linear Park & Metro	Conceptual Design	138,800	0	0	0	0	0	138,800
		Design	0	0	0	120,000	0	0	120,000
		Construction	0	0	0	0	1,630,000	0	1,630,000
		Sub-total	138,800	0	0	120,000	1,630,000	0	1,889,000
	FY11-12 YE Est = \$0								661,675
12 Sewer	Sewer District 4	Design & Prof. Svcs.	0	0	0	0	0	0	0
	Sewer District 5*	Design & Prof. Svcs.	0	0	0	0	0	0	0
	Sewer District 6	Design & Prof. Svcs.	0	0	0	0	0	0	0
	* Pending council direction. <i>Future expenses TBD.</i>	Sub-total	0	0	0	0	0	0	661,675
13 General	<u>JOINT USE PROJECT</u> User Groups (Replacement of JV/Varsity Field Lighting Cabinet) <i>[Moved to M&O.]</i>	Construction	0	0	0	0	0	0	0
		Sub-total	0	0	0	0	0	0	0
14 General	Rockridge Terrace	Design	0	0	0	0	15,000	0	15,000
		Construction	0	0	0	0	0	125,000	125,000
		Sub-total	0	0	0	0	15,000	125,000	140,000

FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2012-13	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	General Fund 2016-17	Est. Project Total (All Yrs.)
22 General	City Welcome Monument & Medians (4 locations)	Design & Const.	0	0	0	0	0	143,000	143,000
		Sub-total	0	0	0	0	0	143,000	143,000
FY11-12 YE Est = \$18,450 [31-50-1106] + \$7,750 [31-50-1204]									
23 General	Catch Basin Retrofitting (Trash TMDL)	Installation (11-12) Installation (12-13)	0 0	342,500 120,000	0 350,000	0 350,000	0 0	0 0	342,500 485,900
		Sub-total	0	462,500	350,000	350,000	0	0	485,900
FY11-12 YE Est = \$20K (SR2S: \$18K, GF: \$2K)									
24 General SR2S	Pedestrian Improvements: Cornishon Xing, Lasheart Sidewalk & Changeable Message Signs	Construction	387,000	43,000	0	0	0	0	430,000
		Sub-total	387,000	43,000	0	0	0	0	450,000
FY11-12 YE Est = \$11,650									
25 Prop C AQMD	West Foothill Blvd. Bike Lanes & West Alta Canyada Sidewalk	Const. (Prop C) Const. (AQMD) Alta Canyada	15,000 55,000 80,000	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	30,000 15,000 55,000 80,000
		Sub-total	150,000	0	0	0	0	0	180,000
FY11-12 YE Est = \$11,000									
26 Prop A (Excess)	Cherry Canyon Trails Improvement	Design & Const.	0	74,000	0	0	0	0	74,000
		Sub-total	0	74,000	0	0	0	0	85,000
27 General	City Hall Solar Panels (Green Task Force Project)	Prof. Services Installation	0 0	0 0	0 0	15,000 110,000	0 0	0 0	15,000 110,000
		Sub-total	0	0	0	125,000	0	0	125,000
<i>[Pending energy audit.]</i>									
28 General	City Hall Insulation (Green Task Force Project)	Prof. Services Installation	0 0	0 0	0 0	4,000 11,000	0 0	0 0	4,000 11,000
		Sub-total	0	0	0	15,000	0	0	15,000
<i>[Pending energy audit.]</i>									

FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2012-13	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	General Fund 2016-17	Est. Project Total (All Yrs.)
FY11-12 YE Est = \$18,000									18,100
29 General	Flint Cyn Trail Repairs	Design & Const.	22,000	80,000	0	0	0	0	102,000
		Sub-total	22,000	80,000	0	0	0	0	120,100
30 Meas. R Prop C	Downtown Pedestrian Streetscape	Design & Const.	0	0	0	0	350,000	4,390,000	4,740,000
		Sub-total	0	0	0	0	350,000	4,390,000	4,740,000
31 General	Improvement of Woodleigh Lane (Foothill to Berkshire)	Design Construction	0	100,000	0	0	0	0	100,000
			0	0	600,000	0	0	0	600,000
		Sub-total	0	100,000	600,000	0	0	0	700,000
32 General	General Plan Bikeways	Design & Const.	0	0	40,000	50,000	50,000	0	140,000
		Sub-total	0	0	40,000	50,000	50,000	0	140,000
FY11-12 YE Est = \$125									75,000
33 General	Misc. Bridge Repairs	Design Construction	0	0	0	0	0	0	0
			0	74,875	0	0	0	0	74,875
		Sub-total	0	74,875	0	0	0	0	149,875
34 General	Foothill Slope Repair (4590 Leir Dr.)	Design Construction	0	19,825	0	0	0	0	19,825
			0	80,000	0	0	0	0	80,000
		Sub-total	0	99,825	0	0	0	0	99,825
35 General	Dual Right-Turn Lanes (ACH @ Foothill Blvd.)	Design Construction	0	0	0	0	0	10,000	10,000
			0	0	0	0	0	80,000	80,000
		Sub-total	0	0	0	0	0	90,000	90,000

FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2012-13	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	General Fund 2016-17	Est. Project Total (All Yrs.)
36 General	Foothill/Union Crosswalk	Design	0	0	0	0	0	21,000	21,000
		Construction	0	0	0	0	0	189,000	189,000
		Sub-total	0	0	0	0	0	210,000	210,000
FY11-12 YE Est = \$2K									
37 Prop A	Bus Shelter (Oak Grove)	Design & Const.	27,650	0	0	0	0	0	27,650
	Bus Shelters (Other)	Design & Const.	0	0	0	0	60,000	0	60,000
		Sub-total	27,650	0	0	0	60,000	0	89,650
38 General	Emergency Vehicle Signal Pre-emption	Design & Const.	0	0	200,000	200,000	0	0	400,000
		Sub-total	0	0	200,000	200,000	0	0	400,000
39 General	Foothill Crosswalk Developer @ Rinetti Lane Fee	Design	0	0	0	20,000	0	0	20,000
		Construction	0	0	0	180,000	0	0	180,000
		Sub-total	0	0	0	200,000	0	0	200,000
40 General	Citywide Trail Crossing(s)	Design & Const.	0	0	40,000	40,000	40,000	0	120,000
		Sub-total	0	0	40,000	40,000	40,000	0	120,000
FY11-12 YE Est = \$8K									
41 General	Raised Median (Chevy Chase & Figueroa)	Design	0	0	0	0	0	0	0
		Construction	0	15,000	0	0	0	0	15,000
		Sub-total	0	15,000	0	0	0	0	23,000
42 General	School Area Sidewalks SR2S	Design	0	0	20,000	0	20,000	0	40,000
		Construction	0	0	50,000	0	50,000	0	100,000
		Sub-total	0	0	70,000	0	70,000	0	140,000

FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2012-13	General Fund 2012-13	General Fund 2013-14	General Fund 2014-15	General Fund 2015-16	General Fund 2016-17	Est. Project Total (All Yrs.)
43 General	Lanterman House: Update Former Caretaker's Quarters	Design & Const.	0	7,500	0	0	0	0	7,500
		Sub-total	0	7,500	0	0	0	0	7,500
44 General	Memorial Park Shade User Group Structure	Construction	250	12,250	0	0	0	0	12,500
		Sub-total	250	12,250	0	0	0	0	12,500
45 General	Misc. Concrete Repairs	Prof. Services Construction	0	10,000	11,500	11,500	11,500	11,500	56,000
			0	90,000	103,500	103,500	103,500	103,500	504,000
		Sub-total	0	100,000	115,000	115,000	115,000	115,000	560,000
46 General	Decorative Median (Foothill from La Granada Way to Hillard Ave.)	Design & Const.	0	0	0	65,000	0	0	65,000
		Sub-total	0	0	0	65,000	0	0	65,000
TOTAL			2,315,125	2,742,725	3,977,800	6,563,000	3,830,000	6,913,000	21,745,300

TOTAL FY 2012-13 (ALL FUNDS)	5,057,850
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